

sANSLOW PARISH COUNCIL
Minutes of the Meeting of Anslow Parish Council (APC)
on 11th September 2019
at 6.30pm in Anslow Village Hall, Main Road, Anslow

<u>Parish Council Attendance</u>	<u>Members of the Public & Organisations</u>
Cllr David Page (Chair)	Staffs County Cllr Philip White
Cllr Anne Greer	East Staffs Borough Councillor Simon Gaskin (part)
Cllr Paul Joyce	1 member of the public (part)
Cllr Paul Sullivan	
Cllr Laura Hall (part)	
Judy Tjon Soei Len (Clerk)	

2019/9/1 Public Question Time

The Chair invited questions. An update was requested on the Traffic Calming Project in the village, particularly in view of recent cyclist accident on Hanbury Road. Discussion followed acknowledging the 60mph speed limit. (Further details in Item 8). Agreement reached to analyse and review first data report from SID before progressing with additional traffic calming options.

Cllr White confirmed that the Police investigation had been finalised in relation to the fatal accident at Hanbury Crossroads. He will advise APC as soon as the coroner's report has been concluded, at which point further discussion about a review of this location can begin. Cllr Gaskin joined the meeting and the member of the public left the meeting at this point.

2019/9/2 Apologies for Absence

Apologies received from Parish Cllrs Frank Thompstone and Cllr Laura Hall and East Staffordshire Borough Councillor Garry Raybould.

2019/9/3 Declarations of Interest

No declarations received.

2019/9/4 Minutes of the Meeting of Anslow Parish Council held on 10th July 2019

The minutes were agreed by all present, proposed by Cllr Greer and seconded by Cllr Sullivan and signed as a true and accurate record by the Chair.

2019/9/5 Clerk's Report & Correspondence Received

1. FINANCE

- a) £25 donation sent to Mosley Academy in lieu of presentation to nominated pupil.
- b) ICO (Information Commissioner's Office) £35 annual payment made
- c) internet Banking - On-line trial payment still to be actioned

2. 2019/20 DEVELOPMENT PLAN – Traffic Calming Project

- SCC (Richard Rayson) agreed to waive licence fee for installation of 3 SID support posts
 - Saving £1020. Update covered in agenda item 8.

3. STAFFORDSHIRE COUNTY COUNCIL

a) Report a Fault (Highways) Update

DATE	Job Ref	DETAILS	ACTION
20.3.18	4114645	Road markings need repainting, particularly the main road marking down the centre of the road. From Village hall to Hopley Road junction.	7.5.19 Due to the nature of this report, please call the Highways team for an update. *
25.1.19	4147098	Repaint white road markings on Hopley Road	18.2.19 Awaiting works to fix fault.
3.4.19	4154624	Loose drain cover outside 1 Laurel Cottage, Main Road Anslow. Previous repair in Aug 2018.	Completed
3.4.19	4104903	Dangerous pothole at side of road outside 67a Hopley Road. (4104903 was already in system)	17.5.19 Completed
24.4.19	4156253	Pothole outside Anslow Nurseries, Hopley Road.	31.7.19 Completed
12.5.19	4157958	Potholes (3) on Hopley Bends	16.5 Completed.
12.7.19	4164526	Pothole outside 67a Rd reported a 2 nd time Previously ref no 4104903 and SCC CLOSED THE JOB ON 17.5 STATING COMPLETED	Completed
12.7.19	4164523	Missing/damaged drain cover in highway outside 67a Hopley Road	Completed

* Cllr White recommended at the meeting, the clerk contact SCC, as he was aware of similar work being carried out nearby which could possibly be incorporated into this job.

b) Report a Fault - Rights of Way (Footpaths and Bridleways) Update

DATE	Job Ref	DETAILS	ACTION
April 19		Location: start of Anslow 14 where it joins Anslow 16 Stile. Legs of the upper step have rotted and stile now leans against fence post.	Completed
8.2.19		Footpath 14 has been reported to Rights of Way team direct and via on-line reporting system. Slippery descent access to bridge requires maintenance which is out of scope for CPI volunteers. Surface drainage problem.	Outstanding 10.9.19
24.4.19	07902	ROW 30 access immediately off Hanbury Road (opp Bell House Lane). Obstructed access to field due to stile being dangerous to use. It has been taped off to prevent use.	Outstanding

c) **Parish Mowing** – On-site meeting between Cllr Sullivan, the Clerk and Trevor Mellor of SCC Highways Dept. Reviewed all areas shown on mowing schedule. See agenda item 12.

d) **Diversion of Traffic from Henhurst Hill Road Closure:** resident complaint letters received.

4. EAST STAFFORDSHIRE BOROUGH COUNCIL

a) Replacement durable **metal dog fouling notice** for Hopley Road – ESBC Cllr Raybould offered to research and confirm price. Details awaited.

b) **Beamhill Grange planning application** remains pending. ESBC review not expected for potentially another 6 months.

c) **Fly-tipping** of plastic bags on Longhedge Lane actioned by resident on 27.8.19.

d) **Fly-tipping on Bushton Lane** – a substantial amount of rubbish was dumped across the lane making it impassable in August and a danger to on-coming traffic. The lane was closed for a period of time and it was reported in the Burton Mail. **A note of thanks was given at the meeting to ESBC Enforcement Team who responded quickly to remove the hazard.**

5. **ALLOTMENTS** - Update covered under Item 10. Plot 6 remains unworked. Clerk has been unable to contact tenant. Neighbouring parishes have been contacted with details of available plot.

6. VILLAGE MAINTENANCE

a) Hedge Cutting: Cadent Gas Company reply received stating they do not own the hedge boundary to the Gas works site on Hanbury Road/Nankirks Lane. Clerk will respond.

7. PARISH ITEMS

Rolleston United Foundation Trustee vacancy has been accepted by Cllr Hall who is attending first meeting on 11th September.

30 mph bin stickers requested by residents on Henhurst Hill.

Defibrillator - see agenda item 15.

Village Parking - Dangerous parking of vehicles at school drop off times requires surveillance and liaison with Mosley Academy and PCSO.

8. OTHER

a) **Condolences** sent to Mrs Tina Cawood and family

b) **Risk Register** document to be reviewed at September meeting.

c) **Co-option** - recently Co-opted Councillors have signed statutory documents. Cllr Contact Form has been updated and circulated/put on website.

d) Holy Trinity Church – awaiting response regarding **Book of Condolence** proposal.

9. PCSO/CRIME REPORTS

a) **Hanbury Crossroads accident, 3rd July** – See Agenda Item 1.

10. CORRESPONDENCE RECEIVED

a) Enquiry received on behalf of Scope - See agenda item 14.

b) Solihull Metropolitan Borough Council Small Habitats Grant Fund. No action required.

c) ESBC - Consultation for Public Space Protection Orders. No further action required.

d) Traffic Diversion Route through Anslow – Residents’ Letters received. See agenda item 8.

e) SPCA VE Day 75 Government have announced 8th May 2020 as a Bank Holiday to ensure 75th anniversary celebration of VE Day. **Proposed and resolved at meeting:** A donation to be considered at November meeting and Cllr Sullivan to liaise with The Bell to establish if any interest. Proposed by Cllr Sullivan and Seconded by Cllr Greer.

f) Draft Supplementary Planning Documents for consultation from ESBC Naomi Perry. No action required.

g) SCC Gritting Route Map for Winter 2019/20. No action required.

h) ROW – Obstructed footpath access. See agenda item 11

2019/9/6 Finance Report

a) **Finance Report** for 11th September was circulated and discussed. Copy Attached. Discussion regarding the use of the Community Fund for renovation of the benches at the Memorial and Remembrance Gardens or for potential Village Gateways project.

Resolved: Clerk to action.

b) **Amendments to TSB Bank Mandate** Mandate to be updated to include the addition of Cllr Sullivan as cheque signatory and removal of non-serving Cllrs. Proposed by Cllr Page and seconded by Cllr Greer. **Resolved:** Clerk to action.

c) **Holy Trinity Donation:** Proposed by Cllr Joyce and Seconded by Cllr Sullivan to forward £100 donation in line with budgeted item. **Resolved:** Clerk to action.

d) **Accounts for Payment and Receipts** Payments below were submitted and approved.

Payee	Amount	Details
Judy Tjon Soei Len, Clerk	£318.50	Clerk's Salary 8 September 2019
Judy Tjon Soei Len, Clerk	£55.65	Clerk's Expenses
Florist Gate	£30.00	Flowers ref Peter Cawood
East Staffordshire Borough Council	£96.02	Reimbursement of Cost of Election May 2019
Holy Trinity Church Anslow, Donation	£100.00	Annual Donation
Morelock Installations Ltd	£667.03	Installation costs of 3 posts for SID

2019/9/6 Finance Report (Cont')

Payee	Amount	Details
Late Submission at meeting: Rolleston Parish Council	£12.84	SPCA Planning Training Course Fee
Transfers – None		
Payments already made		
Mosley Academy	£25.00	Donation - Pride of Mosley Award
Judy Tjon Soei Len, Clerk	£318.50	Clerk's Salary 8 August 2019
Information Commissioner's Office	£35.00	Annual registration fee 2019/20
Morelock Ltd	£3,159.60	Purchase of 1 Speed Indication Device (SID)
Receipts		
Staffordshire Safer Roads Partnership	£2,000	Grant for Purchase of Speed Indication Device
Interest on TSB Community A/c	0.08	August 2019
Interest on TSB Savings A/c	0.36	August 2019

2019/9/7 Planning Report

- a) Cllr Joyce read through the planning report. No questions raised. Report to be uplifted onto website and notice boards.

2019/9/8 Development Plan 2018/19 – Traffic Calming Project

- a) The Chair thanked the Clerk for securing £2,000 grant funds from Staffordshire Safer Roads Partnership and advised that the budgeted project figure is £2,000 in profit which could be utilised for additional traffic calming measures to work in conjunction with the SID unit. Specific consideration to be given to Hanbury Road location. Options could include permanent road signs or another transferrable SID unit. Potential visual displays could show warning messages about speeding and dangerous bends, rather than actual speed detected. Cllr White suggested the parish council consider applying for match funding from SCC for any future proposals. Proposal to liaise with Richard Rayson at SCC for advice on specific signage for Hanbury Road locations and obtain costs for the above options made by Cllr Page and seconded by Cllr Greer. **Resolved:** Clerk to action and bring information to next meeting.
- b) Parishioner letter received regarding traffic issues and speed limit on Main Road, Anslow, details of which were discussed. **Resolved:** Clerk to reply.

2019/9/9 Parish Council Vacancy Update

Further interest has been shown but has not resulted in written applications being received. The parish council to continue actively seeking interest to fill the vacancy.

2019/9/10 Allotments Update

Clerk advised meeting that one plot remains available and a 2nd plot requires clearing of weeds by tenant. Maintenance to allotment ditch, surrounding grass verge and hedge to be actioned by Clerk. Further clearance of vacant plot by contractor to be arranged. New gate padlock to be purchased. Proposed by Cllr Page and seconded by Cllr Greer. **Resolved:** Clerk to action.

2019/9/11 Community Paths Initiative

Clerk had circulated photos of the overgrown footpath No.19. Clerk to email CPI volunteers to ask for help in maintaining this area. Footpath 6 had been impassable due to crop planting. Clerk to report via on-line SCC system.

2019/9/12 Parish Mowing and General Village Maintenance

- a) Following the inadequate SCC contracted grass mowing within the parish this year, Cllr Sullivan, the Clerk and Trevor Mellor (SCC) met on 6th August on site. All scheduled areas were visited, discussed and agreed as correct but all agreed that standard of work was very poor and numerous cuts had been missed.
- b) Poorly cut grassed footpath along Hanbury Road to the Church was raised as a specific concern as a hazard for walkers on that road.
- c) it was agreed that to enable mowing to be effective, certain hedges required cutting back to allow access for the machinery on the verges.

- d) Pegg Court entrance off Hopley Road is overgrown and does not belong to SCC. Cllr Sullivan offered to clear the area with the use of the parish council's equipment. Proposed by Cllr Greer and seconded by Cllr Hall. **Resolved:** Clerk and Cllr Sullivan to action with SCC. (Cllr Hall joined the meeting).
- e) Further addresses were noted to be contacted by the clerk/SCC regarding overgrown hedge boundaries.

2019/9/13 Review of Risk Register Document

The document was reviewed. Question raised regarding potential risk in connection with movement and maintenance of the forthcoming SID unit. Meeting advised that insurance cover addressed this. Risk Assessment form to be requested from Morelock Installations Ltd. Proposed by Cllr Sullivan and seconded by Cllr Joyce. **Resolved:** Clerk to action.

2019/9/14 Scope Recycling Unit

Clerk read out enquiry for potential recycling bin sites in the parish. No sites were noted. **Resolved:** Clerk to reply.

2019/9/15 Defibrillator Guardian

Discussion took place regarding replacement guardian. **Resolved:** Clerk to contact Manager at The Bell. Cllr Sullivan also volunteered to take on the role, if required.

2019/9/16 Review of Parish Council Meeting Dates 2020

Request was made to change 2020 meeting dates to a day other than Wednesday evening. Monday 20th January was agreed. Further dates to be agreed at next meeting.

2019/9/17 Councillors' Reports:

- a) Cllr White relayed the Clean Air policy which is currently being rolled out in Staffordshire, which highlights the harm caused by substantial pollution from car engines running whilst parked outside schools. Recommendation is to park 5 minutes' walk away and turn engines off when parked.
- b) East Staffs Borough Councillor, Simon Gaskin, outlined £25 million grant for Burton town centre improvements and the Washlands. Station Street refurbishment will start Jan 2020 and be completed by Summer 2020. Cllr Gaskin confirmed he is now on the panel for Policy, Fire Safety Crime panel which reviews policies. Any questions to be forwarded to him direct. He also confirmed that he continues to litter pick along Longhedge Lane for APC.
- c) Cllr Paul Joyce informed the meeting that he is continuing to pursue BT for Broadband to be accessible to all properties in the more remote, outlying areas of the parish. There is still disconnect between BT and Open Reach whereby fibre cable has been installed by Openreach and ready for use, but BT has not "switched on" certain areas. Cllr Joyce was thanked for continuing to champion this issue.
- d) Cllr Sullivan confirmed he had represented APC at Mosley Academy's 110th birthday celebrations in July which was a very informative event detailing the history of the school and included a tour of the new facilities.

2019/9/18 Close of Meeting

The Chair advised that the next meeting will be on Wednesday 6th November at 6.30pm. With that the Chair thanked everyone for attending and closed the meeting at 9.30 pm.

(David Page, Chair)

Date

ANSLOW PARISH COUNCIL

FINANCE REPORT 11th SEPTEMBER 2019

Prepared by: Judy Tjon Soei Len, Clerk to Anslow Parish Council

Date: 5.9.2019

Opening Cash Book Position	£ 9460.39
Total Income 2019/20	£ 6904.87
Total Expenditure 2019/20 (including VAT)	£ 6329.74

Current Cash Book Position **£10035.52**

TSB Bank Statements

<u>Club, Charity & Trust Account (Current)</u>	<u>Business Instant Access (Savings)</u>	<u>Business Instant Access (Community Fund)</u>	
A/c No 50483760	A/c No 50484160	A/c No 50484568	
£9820.63	£2761.86	£617.63	<u>£13200.12</u>

Unpresented Cheques up to 5.9.19 £3164.60
£5.00 J Farebrother
£3159.60 Morelock Ltd

Unpresented Income up to 5.9.19 £ 0.00

Banking Position as at 5.9.19 **£10035.52 ***

(Total Bank Funds minus Total Unpresented Cheques)

Notes:

* Excludes Proposed Payments as per 11th September 2019 agenda totalling £600.17

2019/20 VAT Running Total to be reclaimed in 2020 **£558.32**

CPI Grant £800 from 2016/178 - Remaining Balance **£217.67**

Website Grant £1350 (£900 + £450) from 2017/18 - Remaining Balance **£156.29**

Anslow Garden Club Donation **£25**

Planning Report for Parish Council Meeting – 11/09/19

Planning Meeting: Various Prior			
Planning Ref		APC Decision/Comments	ESBC Decision
P/2018/00714	Hill Top Farm, Main Road, Anslow. Minor alterations, additional window, satellite dish and TV aerial	No objection	Awaited
P/2019/00525	Southern extension to Fauld Mine to extract gypsum and anhydrite beneath land to the east of Newchurch. Consolidation of the existing planning permissions (ref. ES.10/04/504M, ES.13/05/504M, ES.13/06/504M, ES.13/07/504M and ES.13/08/504M) and an extension to the time limit for mineral extraction until 31st August 2038 at Fauld MINE, Land to the east of Newchurch , Fauld Mine, Land to the East of Newchurch	No objection	ESBC - No Objection 15/05/19
P/2019/00559	Marysfield, Main Road, Anslow DE13 9QE. Rendering to the front elevation, front porch and single storey side and rear extensions with associated works.	No objection 12.6.19	Approved 08/07/19
P/2018/01389	114 Hopley Road, Anslow, Burton-on-Trent, DE13 9QA Change of use of existing garage/games room building to form detached dwelling	Objection again 12.6.19 See 1.11.18 comments.	Refused 14/02/19 Appeal lodged – 22/05/19
Planning Meeting : 14/08/19			
P/2019/00767	Swallows Cottage, Riddings Farm Anslow DE13 9QT. Erection of two storey rear extension.	No critical objection, comments raised. 15/08/19	Awaited
P/2019/00929	Larkhill House, Bellhouse Lane, Anslow DE139PA. Application for certificate of lawfulness for the use as childrens care home.	No objection 15/08/19	Awaited
P/2019/00952	Application for removal of condition for use of Yurt business to be discontinued.	No objection 06/09/19	Awaited