

**ANSLOW PARISH COUNCIL**  
**Minutes of the Meeting of Anslow Parish Council (APC)**  
**on 23<sup>rd</sup> January 2019**  
**at 6.30pm in Anslow Village Hall, Main Road, Anslow**

**Parish Council Attendance**

Cllr Frank Thompstone (Chair)  
Cllr Paul Joyce  
Cllr Laura Hall  
Cllr Anne Greer  
Cllr Miles Richardson (part)  
Mrs Judy Tjon Soei Len, Clerk

**Members of the Public & Organisations**

2 Members of the public (part)  
Cllr Philip White, Staffordshire County Council  
Cllr Simon Gaskin, ESBC  
Cllr Duncan Goodfellow, ESBC

**2019/1/1 Public Question Time**

**School Crossing Patrol** SC Cllr Philip White (PW) explained that funds had been made available following a recent meeting, and that the school crossing patrol funding was secure until March 2022. Matthew Baxter's correspondence thanking the parish council for their support to help fund the crossing patrol was read out. No further action required.

**Traffic Calming Measures in Anslow.**

Cllr Richardson outlined 2 options:-

1. 2 x Village Gateways would cost £3,500 including installation and insurance
2. 1 SID (Speed indication device) and 2 locations would cost £4,597 which included SCC licence fees of £340 for each location. Licence fee includes safety assessment of proposed location. 50% match funding from SCC was offered by Cllr White. It was agreed that SIDS were the preferred and best value for money option. The Chair thanked Cllr Richardson for his extensive research into this project and requested that the project committee brought a final proposal to the March meeting.

**Resolved:** Clerk to request traffic modelling for Outwoods' Development, Henhurst Fields, Branston Locks and Grenville Farm (Tubury Road) to establish the projected volumes of traffic which would be generated from the Beamhill Road development travelling through Anslow. Cllr White confirmed Section 106 funds from Henhurst Ridge development was entirely committed to resurfacing and improving Forest Road.

**2019/1/2 Apologies for Absence**

Apologies received from Parish Cllr John Tomlinson, Cllr David Page and Matthew Baxter (Headteacher Mosley Academy)

**2019/1/3 Declarations of Interest**

Cllr Joyce requested Register of Interest Update form. No other declarations received

**2019/1/4 Minutes of the Parish Council Meeting held on 7<sup>th</sup> November 2018**

The minutes were agreed by all present, proposed by Cllr Hall and seconded by Cllr Richardson and signed as a true and accurate record by the Chair.

**2019/1/5 Development Plan 2018/19 – Traffic Calming Measures**

As discussed in Public Question Time. **Resolved:** Clerk to progress grant applications from Staffordshire Road Safety Partnership, Speedwatch and other funding streams. (Cllr Richardson left the meeting at this point)

## 2019/1/6 Clerk's Report & Correspondence Received

### 1. FINANCE

- a) **2019/20 Precept** of £9,313 (+122 Council Tax Grant = total amount £9435) has been submitted to ESBC
- b) **Internet Banking:** Cllr Hall still unable to progress application as on-line signatory. Clerk to progress.

### 2. 2018/19 DEVELOPMENT PLAN – Traffic Calming Measures in Anslow

Traffic calming measures proposal sent to SCC. Update covered in agenda item 5.

### 3. STAFFORDSHIRE COUNTY COUNCIL

#### a) Report a Fault (Highways) Update

DATE	Job Ref	DETAILS	ACTION
26.1.18	4104355	2 yellow roadsigns turned wrong way in high winds on Belmont Road and Hanbury Road Anslow. Report 26.1 stated High Risk. Repair within 60 days	Completed 21.11.18
5.2.18	4105999	Roadsign down lying on roadside verge near to Crest View, Cattery, Main Road, Anslow	Completed 12.12.18
20.3.18	4114645	Road markings need repainting, particularly the main road marking down the centre of the road. From Village hall to Hopley Road junction.	28.3.18 <b>OUTSTANDING</b> Fault categorised by inspector. Awaiting works to fix the fault
4.12.18	4143007	Blocked drain on corner of road, outside school, opp The Bell.	Completed 6.12.18 Clear surface water, clean and jetted gully.

b) Re-siting of refuse bin outside Mosley Academy has been actioned. Reinstatement of bin outside Sunset House, Main Road is still outstanding. 22.1.19 telecon with ESBC to action replacement bin on new post.

c) Successful Grant application to Cllr Philip White, SCC resulted in £149 being awarded for the installation of WIFI hardware at Village Hall.

d) Email sent to SCC requesting collection of materials left behind Gas Station in 2017 used for ditch/road maintenance on Hanbury Rd/Nankirk Lane.

In addition to the above, Cllr Joyce requested at the meeting that the road signs at either end of Bell House Lane be reported to SCC as they were both badly damaged. **Resolved:** Clerk to action.

### 4. STAFFORDSHIRE COUNTY COUNCIL

#### b) Report a Fault (Footpath and Bridleways) Update

a) Broken footboard on Stile situated on Footpath 0.515 off Hopley Road reported 8.11.18

b) Broken Stile reported 16.7.18 to SCC. OS SK210254 on Anslow 3 Footpath Ref No.3/24 (B) Anslow Parish. Report Reply - C3 work. Problem will be addressed as and when resources allow/by volunteers

c) Stile – The legs of the upper step have rotted and now leans against the fence post. Location: start of Anslow 14 where it joins Anslow 16.

5. **EAST STAFFORDSHIRE BOROUGH COUNCIL,**

- a) Increased dog fouling on bridleways off Leyfields and on Chapel Lane. New Litter bin has been erected on Chapel/Nankirks Lane. Separate complaints received from 2 residents about Footpaths 4 (hopley Road) & Footpath 6 (Bell House Lane). APC have erected polite “No Fouling” Notices on the Footpaths on Leyfields, Nankirks Lane and Hopley Road.
- b) **Litter bin** on Longhedge Lane has been installed and chained to prevent another theft. Thanks to Cllr Gaskin for instigating this.

6. **ALLOTMENTS** - Update covered under Item 10

- a) Clerk met DofE students again on site to confirm re-measuring of plots and amended map has been returned.
- b) 10 allotment rents received. 1 rent outstanding, 1 rent figure to be reviewed, 2 plots vacant
- c) Allotment vacancy signs have been erected in parish.

7. **VILLAGE MAINTENANCE**

- a) Replacement Defibrillator pads have been purchased and installed by John Lanham 4.12.18.

8. **PARISH ITEMS**

- a) Hiring Agreement for the Village Hall has been signed and returned to the Village Hall Committee

9. **OTHER – No items to report**

General Privacy Notice and Financial Regulations Document are currently being prepared/updated for review and agreement at March meeting.

10. **PCSO/CRIME REPORTS**

- a) Burglary on Main Road, Anslow, Jewellery taken Dec 1-3<sup>rd</sup>.
- b) PCSO Julia Clerk has moved areas. Current officers are
  - PCSO Katie Fellows – [Katie.fellows@staffordshire.pnn.police.uk](mailto:Katie.fellows@staffordshire.pnn.police.uk)
  - PC Lee Parden – [lee.parden@staffordshire.pnn.police.uk](mailto:lee.parden@staffordshire.pnn.police.uk)
  - Sgt Scott Gidman – [scott.gidman@staffordshire.pnn.police.uk](mailto:scott.gidman@staffordshire.pnn.police.uk)
- c) School Parking problems raised by resident. Clerk reported to PCSO
- d) PCSO report (circulated to Councillors prior to meeting)

11. **CORRESPONDENCE RECEIVED**

- a) Email from SJL Landscapes Ltd offering professional commercial landscape maintenance including herbicide application and licensed waste carrier.
- b) Hiring Agreement for Anslow Village Hall
- c) Email from Headteacher at Mosley Academy re Councillors’ Code of Conduct
- d) Email from Headteacher re vandalism at school
- e) Tatenhill and Rangemore Neighbourhood Plan Consultation Period
- f) Advance notification of cycle event on Saturday 2<sup>nd</sup> March, 2019
- g) Best Kept Village Competition
- h) Invitation to attend Local Government Boundary Review, 15 February, ESBC Offices  
(No actions required for the above correspondence)

## **2019/1/7 Finance**

### **a) Internet Banking Update**

Cllr Hall explained frustration at being unable to progress her application further due to “multiple users”. Cllr Thompstone requested the need to view balances before authorising payments.

**Resolved:** Clerk to contact TSB in Burton to speak with Internet Banking Advisor.

## b) Accounts for Payment and Receipts

Payee	Amount	Details
Judy Tjon Soei Len, Clerk	£318.50	Clerk's Salary 7 December 2018
Judy Tjon Soei Len, Clerk	£318.50	Clerk's Salary 7 January 2019
Judy Tjon Soei Len, Clerk	£48.95	Clerk's Expenses
<b>Transfers - None</b>		
<b>Payments already made</b>		
SP Services UK Ltd	£41.88	Replacement AED Pads for Defibrillator
Shield Total Insurance`	£118.88	Allotment Insurance
<b>Receipts</b>		
SCC Grant for Village Hall WIFI	£149.00	
Interest on TSB Community A/c	0.08	November 2018
Interest on TSB Savings A/c	0.36	November 2018
Interest on TSB Community A/c	0.08	December 2018
Interest on TSB Savings A/c	0.34	December 2018

### 2019/1/8 Planning Report

Cllr Joyce gave an update of recent applications and report was circulated. Clerk to upload onto website.

### 2019/1/9 Mosley School Crossing Patrol

This was covered under Public Question Time Item 1

### 2019/1/10 Allotments Update

Cllr Hall advised meeting that the Gold DofE students had now finished their 12 months' voluntary work.

Clerk advised that there was now only 1 vacant allotment available.

The rent for Plot 6 was discussed. **Resolved:** Rent agreed at £26 per annum. Proposed by Cllr Hall and seconded by Cllr Thompstone. Clerk to contact tenant.

### 2019/1/11 Community Paths Initiative (CPI)

The Chair summarised the report compiled by a parishioner detailing the current state of the footpaths, bridleways and stiles in the parish in readiness for the Spring. No.14 footpath requires attention as it descends down, via a slippery bank, to the bridge. Chair to liaise between parishioner and Paul Rochford at SCC Highways Team to discuss remedial works. **Resolved:** Clerk to contact parish CPI volunteers and prioritise list of maintenance works to co-ordinate, with local Ramblers Association.

Grassed footpath on Hanbury Road is difficult to use due to overgrown hedges. **Resolved:** Clerk to contact landowners requesting hedges to be cut back.

Dog Fouling notice on Hopley Road has been removed. **Resolved:** Another notice to be put up.

### 2019/1/12 Annual Meetings and Planning Meetings

The following dates were confirmed – 1st May **ANNUAL PARISH MEETING** and 8th May **ANNUAL MEETING OF THE PARISH COUNCIL**. Planning Committee meetings will be held prior to each parish council meeting and as required for intervening months.

## 2019/1/13 2019 Councillors' Reports

Cllr White reiterated his support for the next 3 years of funding for the School Crossing Patrols and thanked the Parish Council for their willingness to support their community. (Cllr White left the meeting at this point)

Cllr Gaskin advised the meeting of the new Advanced Dementia unit "Amberwood" on Belvedere Road offering 45 bed facility costing £6.4 million. Cllr Gaskin also advised of fewer incidents of fly-tipping in the area.

Cllr Goodfellow outlined planning application for Bargates site in Burton for a total of 48 mixed dwellings including apartments and Over 55 housing. Consultation period is currently open for comments on this scheme.

He also advised that Shobnall, Meadowside and Uttoxeter Leisure complexes had been outsourced by ESBC to a company called SLM on a 10 year contract.

## 2019/1/14 Close of Meeting

The Chair advised that the next meeting of the **Parish Council** will be on **6<sup>th</sup> March 2019**

With that the Chairman thanked everyone for attending and closed the meeting at 8.30 pm

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Frank Thompstone, Chair

Date

ANSLOW PARISH COUNCIL

JANUARY 2019 FINANCE REPORT

Completed 15.1.19

Opening Cash Book Position	£8251.54
Total Income 2018/19	£7983.11
Total Expenditure 2018/19 (including VAT)	£5526.24

**Current Cash Book Position** £10708.41 \*

**TSB Bank Statements**

<u>Club, Charity &amp; Trust Account</u>	<u>Business Instant Access (Savings) Account</u>	<u>Business Instant Access (Community Fund)</u>	
A/c No 50483760	A/c No 50484160	A/c No 50484568	
£7332.37	£2759.05	£616.99	£10708.41

Unpresented Cheques up to 15.1.2019 £ 0.00

Unpresented Income (Allotment Rent - cash) up to 15.1.2019 £ 180.00

**Banking Position**

*(Total Bank Funds minus Total Unpresented Cheques/Proposed Payments)*

**Total Bank Funds as at 15.1.2019** **£10888.41**

**Notes:**

**\*Excludes Proposed Payments of £48.95 as per 23rd January 2019 agenda**

**Internal Transfers:**

A/c No 50483760 Transfers Out £600 & £114.29

A/c No 50484160 Transfer In £600

A/c No 50484568 Transfer In £114.29

CPI Grant £800 from 2016/178 - Remaining Balance **£217.67**

Website Grant £1350 (£900 + £450) from 2017/18 - Remaining Balance **£156.29**

Anslow Garden Club Donation **£25**

2018/19 VAT Running total to be reclaimed in 2019 **£149.21**