

Minutes of the Meeting of the Anslow Parish Council	Wednesday 26 th January 2022
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Present;

Councillors	Cllr Jeans; Cllr Page; Cllr Thompstone; Cllr Greer
Also present	C Holmes; 1 Parishioner

1. Apologies for absence

Cllr Hall; Cllr Price; Cllr Joyce; Cllr Lock
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2. Declarations of Interest

None

3. Welcome by the chair

Chairman welcomes the Cllrs and parishioners.

4. Public Forum (15 minutes)

Parishioner discussed the community aspect of the village and ensuring that community projects are represented. As a village we could do more in relation to events such as Christmas and remembrance celebrations.

The council agreed that they would like to take part in more community driven events and would be supportive of working with parishioner to achieve this. The Queen's Jubilee was discussed with a potential collaboration with the village hall for an afternoon tea celebration. It was agreed to create a leaflet and email to send to parishioners to review what celebrations are already planned.

Action: Clerk to contact Amanda McGreal for further information regarding a Queen's Jubilee event.

Clerk to produce a leaflet to review what village current plans are for the Queen's Jubilee

5. Minutes of the Meeting of the Parish Council held on 10th November 2021

All agreed to be a true record of the meeting

Action: Clerk to upload to website

6. Matters arising from those minutes

Review finger posts – Cllr to chase
Hedge cutting – Clerk to send letters now to those who have cut their hedges
Re-siting of bench – Request sent to SCC regarding information needed
Library phone box – parishioner offered to assist with management

Action: Clerk to email Cllr Joyce regarding fingerpost updates

Clerk to send letters regarding cutting of hedges

Clerk to chase SCC regarding siting of the bench

Clerk to review next steps for library phone box

7. Post Items: to include banking changes, finance & correspondence

- **CORRESPONDENCE & ONGOING MATTERS**

Review tenancy letters sent to allotment holders

Landowners emailed regarding hedge cutting

Parishioner and parish contacted regarding library phone book

New laptop bought and set-up

PCSO invited to meetings for 2022

New bank account set up and old account closed with funds moved

Meeting dates added to website and sent to County & Borough Cllrs

Review of litter picking and risk assessment all up to date

Defib checked and The Circuit updated

Budget reviewed & precept sent off

Flooding issue reported to SCC

Re-siting of bench paperwork reviewed with parishioner

Email regarding Burton Market Hall

Noticeboard glass ordered

Parishioner correspondence regarding Queens Jubilee

Action: Clerk to review internal process for payments and add to financial regulations.

Clerk to explore Health & Safety policy

Clerk to look at Modern Slavery in standing order

Clerk to send allotment letters ensuring all work completed and health & safety adhered to.

Inform of a review to take place end of March

- **FINANCE**

Payee	Information	Pre – Tax	VAT	Total
Charlotte Holmes	Clerks Salary - November	£335.45		£335.45
HMRC	Tax Clerks Salary – November	£90.26		£90.26
Charlotte Holmes	Clerks Salary – December	£335.45		£335.45

Charlotte Holmes	Tax Clerks Salary – December	£90.26		£90.26
Charlotte Holmes	Clerks Laptop	£540.83	£108.17	£649.00
Charlotte Holmes	Clerk Laptop Set-up	£40.00		£40.00
Wilson Parish Gardeners	Planters	£430.00		£430.00
Charlotte Holmes	Re-imburse Judy Holiday pay	£281.00		£281.00
Charlotte Holmes	Final payment for ink contract	£9.99		£9.99
Charlotte Holmes	Allotment Insurance	£130.15		£130.15
Charlotte Holmes	Postage for allotment tenancy letters	£15.30		£15.30
Charlotte Holmes	Replacement noticeboard glass	£13.32	£2.67	£15.99
TOTAL				£2423.20

Action: Clerk to make payments

8. Planning Report – Cllr Paul Joyce

Planning Meeting Date		APC Decision/Comments	ESBC Decision
Planning Meeting 02/06/21			
P/2021/00577	Gate Farm, Hanbury Road, Anslow. Change of use of garage and construction of decking area for café	Comments/No objection	Awaited
Planning Meeting 21/06/21			
P/2021/00397	Mayfield Farm, Hanbury Road, Anslow. Remodelling of existing dwelling including converting attached garage etc	No objections	Awaited
Planning Meeting 22/09/21			
P/2021/01181	Poplars Farm, Wild Wood Lodge. Retention of existing stables	No objections	Approved 22/11/21
P2021/01109	Poplars Farm, Wild Wood Lodge. Application for certificate of lawfulness	No objections	Approved 22/12/21
Planning Meeting 10/11/21			
P/2021/01355	Forest Edge 11, Bushton Lane. First floor side & single storey rear extension	No objections	Approved 17/12/21
Planning Meeting TBA			
P/2021/01548	Sunset House, Main Road Change of use of agricultural land, demolition of porch, bay windows, single storey conservatory. Erection of two story front extension + side + cladding. Addition of Juliet balcony and alterations to fenestration and drive	Comments until 12/02/22	
P/2021/01572	Forest Farm, Hanbury Road. Erection of part single part two storey extension inc porch. Conversion of garage to form bedroom and external materials changes including rendering and brick skim.	Comments until 09/01/22	
P/2022/00009	Prior notification for erection of single storey rear extension, 5m from the original rear wall, 3.5m to the highest point and 3.5m to the eaves	Comments until 03/02/22	

9. Finalise the budget for 2022/2023

Budget reviewed in accordance with ESBC grant information. All agreed by the council.

10. Appoint an auditor for 2022/2023

The council reviewed continuing to be audited by John Southwell at Dains Accountants. Proposed by Cllr Jeans & seconded by Cllr Page. All in favour.

Action: Cllr Jeans to instruct auditor

11. Decision regarding donation to the Anslow wildflower garden

It was agreed by The Council to contribute £50 towards the purchase of seeds.

Action: Clerk to inform Anslow & District Garden Society and send payment

12. Review and agree stationary purchase for 2022

Request for ink cartridges, folder, and binder tabs. All agreed

Action: Clerk to purchase stationary

13. Councillors' Reports: Parish Cllrs, SCC Cllr Phillip White, ESBC Cllr Russell Lock and ESBC Cllr Simon Gaskin

No reports received from Cllr Lock, Cllr Gaskin or Cllr White

Cllr Page discussed the recent letter sent regarding issues with parking on private land surrounding the school on Outwoods lane.

Cllr Jeans discussed road mitigation plan and associated weight restriction order. Various correspondence has taken place since the previous meeting. ETRO was now with the authorities.

Drawings for traffic calming should be finished by the end of the month and then be reviewed. Commercial neighbours will then be contacted regarding the plans.

Action: Clerk to chase Cllr Gaskin regarding grass footpath.

Cllr Jeans to continue to chase for further information and updates on the road mitigation plan and ETRO.

Meeting closed at 19:58pm
Date of the Next Meeting: 23rd March 2022