

Minutes of the Meeting of the Anslow Parish Council	Wednesday 23 rd March 2022
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Present;

Councillors	Cllr Jeans; Cllr Page; Cllr Thompstone; Cllr Greer; Cllr Price
Also present	C Holmes; 0 Parishioners

1. Apologies for absence

Cllr Hall; Cllr Joyce; Cllr Greer; Cllr Lock; Cllr Gaskin; Cllr White

2. Declarations of Interest

None

3. Welcome by the Chair

The Chairman welcomed all Cllrs.

4. Public Forum (15 minutes)

No public were present at the meeting.
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5. Minutes of the Meeting of the Parish Council held on 26th January 2022

Cllr Page raised a correction from Item 13 regarding the school parking, clarity needed regarding the private land on Outwoods Lane. All agreed to be a true record of the meeting. Action: Clerk to upload to website

6. Matters arising from those minutes

<p>Item 4: Amanda McGreal contacted regarding The Queen's Jubilee, awaiting further information regarding how the parish council can support. Queen's Jubilee flyer created and will be placed on the noticeboard and send out as an email</p> <p>Item 6: Currently working with Tilkes to repair the fingerpost signs, awaiting costs. Bench re-siting underway with paperwork to be signed and sent to SCC Cllr Price to look at adding shelves to the telephone box and a request to be sent for donations of books to stock</p> <p>Item 7: Policy review schedule completed Allotment audit completed and review letters of this to be sent</p> <p>Item 13: No response from Cllr Gaskin regarding the green footpath Action: Clerk to send out email regarding Queen's Jubilee, add poster to the noticeboard and chase Amanda regarding support offered. Clerk to chase Tilkes for completion date. Clerk to chase SCC regarding bench re-siting paperwork Cllr Price to fit shelves to the telephone box and clerk to request donations Clerk to send out letters regarding findings from allotment audit Clerk to continue to chase Cllr Gaskin</p>
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7. Post Items: to include banking changes, finance & correspondence

<ul style="list-style-type: none"> <u>CORRESPONDENCE & ONGOING MATTERS</u>
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Policy Schedule Document created

Created Queen's Jubilee poster

Allotment payments all collected and new tenant added

Allotment audit completed

Financial Regulations reviewed with banking flow chart added

Cllr Gaskin chased for information regarding the green footpath

TSB account closed and funds moved to Lloyds

Information regarding moving of benches underway, awaiting confirmation details for the form

Planning enquiry undertaken

Asset Register updated

Information regarding directional posts ongoing

Document with Cllr details produced

Action: Clerk to resend Workbook with updated figures

• **FINANCE**

Date	Payee	Information	Pre – Tax	VAT	Total
23.03.22	Charlotte Holmes	Clerks Salary - January	£335.45		£335.45
23.03.22	HMRC	Tax Clerks Salary – January	£90.26		£90.26
23.03.22	Charlotte Holmes	Clerks Salary – February	£335.45		£335.45
23.03.22	HMRC	Tax Clerks Salary – February	£90.26		£90.26
23.02.22	Anslow & District Garden Society	Donation	£50.00		£50.00
23.02.22	Josie Savage	Refund for Allotment Plot	£37.20		£37.20
23.02.22	Charlotte Holmes	Domain Renewal	£11.99	£2.40	£14.39
23.02.22	Judy Tjon Soei Len	ATLAS Migrated SWH Windows Deluxe Yearly Renewal	£29.88	£5.98	£35.86
23.02.22	SPCA	Annual Subscription	£236.06		£236.06

23.02.22	Charlotte Holmes	National Salary Award	£41.60		£41.60
23.02.22	Charlotte Holmes	Stationary	£73.89		£73.89
23.03.22	Charlotte Holmes	Village Hall Hire – January	£18.00		£18.00
23.02.22	Anslow Village Hall	Village Hall Hire – February	£18.00		£18.00
23.02.22	Charlotte Holmes	Flowers	£40.00		£40.00
					£1416.42

Action: Clerk to make payments

8. Report from Planning Meeting held Tuesday 22nd March 2022

Planning Meeting Date		APC Decision/Comments	ESBC Decision
Planning Meeting 22/03/22			
P/2022/00108	9, Hopley Road. Formation of a dropped kerb and parking alterations	Concerns raised on dropped curb	
P/2021/01673	4, Bushton Lane. Erection of a front porch	No comments added	

9. To review and adopt the Asset Register for 2021/2022

Update to Asset Register was adopted. All in favour

Action: Clerk to add details to the website

10. To review and adopt the Financial Regulations for 2021/2022

Add financial budget approval for January in section 3. Addition in relation banking flow chart online approvals. Update to Financial Regulations was adopted. All in favour

Action: Clerk to add details to the website and update

11. To review and approve the 2021/2022 National Salary Award payment

All in favour of the National Salary Award payment 2021/2022. Agreement made to send back dated payment to previous clerk

Action: Clerk to make payment

Clerk to detail payment and send to previous clerk.

12. Councillors' Reports: Parish Cllrs, SCC Cllr Phillip White, ESBC Cllr Russell Lock and ESBC Cllr Simon Gaskin

Cllr Jeans explained that a date for the ETRO is now set for the 23rd May. It was expected to cost between £5-10k originally but now at 25k due to increased costs from Amey and lighting needed on a sign.

Cllr Thompstone is working on a list of businesses that this restriction may affect in order that they can be contacted.

Cllr Jeans discussed the upcoming APM. It was decided that Amey would be invited to attend to ensure information on the ETRO is passed on sufficiently to the parishioners.

Cllr Page discussed the issue with potholes within the village. It was agreed to report using the SCC Highways system and then forward to SCC Highways to highlight importance

Cllr Page raised the issue of parking at Church Farm on the road causing a hazard at peak times.

Action: Cllr Thompstone to provide SCC/Amey with the list of effected businesses for the ETRO. Clerk to support.

Clerk to diarise contacting of PCSO regarding monitoring of ETRO when it is in place.

Cllr Jeans to chase Amey regarding APM presentation.

Clerk to look at signage to promote APM within the village and create email informing of dates and times.

Clerk to report potholes and forward information to SCC to promote importance

Meeting closed at 20.33pm
Date of the Next Meeting: 19th May 2022