

Minutes of the Annual Meeting of the Parish Council – Wednesday 23rd November 2022

Present;

Councillors: Cllr Jeans, Cllr Page, Cllr Greer; Cllr Price; Cllr Hall; Cllr Joyce

Also present C Holmes; Cllr Lock; 0 Parishioners

1. Apologies for Absence

Cllr Gaskin, Cllr White, Cllr Thompstone

2. Declarations of Interest

None

3. Chair's Welcome

The chair offered a welcome to all councillors and to Cllr Lock for attending the meeting.

4. Public Forum

No public present

5. Minutes of the Meeting of the Parish Council held on 12th October 2022

All agreed to be a true record of the meeting.

Action: Clerk to convert to upload to website

6. Matters arising from those minutes

Item 4 – Landowners written to regarding hedges. A check to be undertaken on the progress of the cutting of the hedges. Chasing and thank you letters to be sent to the parishioners

Item 6 – Pothole on Main Road reported

Item 7 – Parishioner written to regarding the traffic calming measures

Item 10 – Cllr Jeans to discuss the hedge with potential landowner. This will be undertaken before the next meeting

Item 10 – SCC Highways contacted regarding potential crossing. Cllr Jeans explained that SCC have explained that this area would not be suitable for a crossing.

Action: Clerk to check on progress of hedge cutting & write to parishioners accordingly, Cllr Jeans to contact parishioner regarding hedge ownership

7. Clerk's Report: to include banking changes, finance & correspondence

- **CORRESPONDENCE & ONGOING MATTERS**

Remembrance service organised and undertaken

Parishioners written to regarding the cutting of hedges

Pothole on Main Road reported

Tilkes and Beam Hill company contacted regarding the repair of the fingerposts – costs for new fingerposts roughly £2000 – Clerk to contact Nicky Godber for a quote

SCC Highways contacted regarding the process for a zebra crossing

Process for the moving of the bench chased

Allotment insurance and terms & conditions reviewed

Budget drafted

Meeting dates reviewed

Noticeboard need replacing -

Parishioner correspondence regarding the charging of speed indication devices

Parishioner correspondence regarding the school parking

Parishioner correspondence regarding the flooding outside the school

Parishioner correspondence the road closure on Beam Hill and the damage on Longhedge Lane

Action: Clerk to contact Nicky Gerber regarding the repairing of the fingerposts, Clerk to contact SCC regarding the relocation of the bench and share timescales with the parishioner, Clerk to contact the school regarding land ownership, Clerk to report flooding and verge damage on Longhedge Lane to SCC.

- **FINANCE**

Online Payment Number	Date	Lloyds Account Number	Supplier	Invoice Detail (Reason for Payment)	Invoice Amount		
					Net	VAT	Gross
31	12/10/2022	56980463	Richard Weston	Hedge Cutting	£52.50	£10.50	£63.00
32	23/11/2022	56980463	Charlotte Holmes	Clerks Salary - Oct	£351.44		£351.44
33	23/11/2022	56980463	HMRC	HMRC - Oct	£81.20		£81.20

34	23/11/2022	56980463	Anslow Village Hall	Room Hire	£14.00		£14.00
35	23/11/2022	56980463	Charlotte Holmes	Pay Agreement	£242.67		£242.67
							£752.31

Balance at 31ST October 2022	
Treasurers Account - 56980463	£19498.21

8. Review Planning Applications

Planning Meeting Date			
		APC Decision/Comments	ESBC Decision
Planning Meeting 09/02/21			
P/2021/01416	Orchard House, Main Road, Anslow. Erection of single storey rear extension, formation of chimney. (REVISED SCHEME)	No objections	Awaited
Planning Meeting 21/06/21			
P/2021/00397	Mayfield Farm, Hanbury Road, Anslow. Remodelling of existing dwelling including converting attached garage etc	No objections	Approved 17/10/22
Planning Meeting 23/11/22			
P/2022/01221	17 Bushton Lane, Anslow. Erection of part single storey and part two storey front extension		
P/2022/01134	Needwood House, Tutbury Road. Importation of clean topsoil to enable creation of screening bund.		

9. To provide an update on the traffic calming project

Cllr Jeans explained that since the previous meeting we have had limited updates from SCC regarding the development of the plans. Cllr White has been a great support and fought a battle to try to ensure that some measures are added to Hopley Road. From this he has stated that the intention is to get Hopley Road added to a future scheme from the next financial year, but this is not guaranteed. Cllr Jeans once again repeated that Cllr White has done an excellent job and thanks goes to him from the Parish Council.

As previously the parish council are still awaiting a date from Amey for when work will be started. It has been suggested that this will be April 2023 and it was reiterated that Anslow remain one of two priority cases in Staffordshire.

Cllr Jeans went on to discuss the potential of a Solar Speed Indication Device being purchased exclusively for Hopley Road. This will serve as a visual indication that Hopley Road is also seen as a priority to the parish council. Quotes have been obtained and it was

agreed that the council will spend a maximum of £4000 on the new device. This expenditure will come out of the Traffic Calming Measures budget as well as the council reserve funds.

Action: Clerk to finalise the quote

10. To review and finalise the Anslow Parish Council Budget for 2023/2024

It was agreed to increase the Traffic Calming Measures budget for 2023/2024 to £5000 and to increase the budget for the Kings Coronation to £500.

The budget was provisionally agreed with a review to be undertaken in January when the precept information has been sent from ESBC

Action: Clerk to add budget to January agenda

11. To confirm the Anslow Parish Council meeting dates for 2023

The following meeting dates were agreed with additional meetings to be added should they be needed.

Wednesday 4th January 2023 – 6.30pm

Wednesday 22nd March 2023 – 6.30pm

Wednesday 12th April 2023 – 6.30pm – Annual Parish Meeting

Wednesday 24th May 2023 – 6.30pm – Annual Meeting of Parish Council

Wednesday 12th July 2023 – 6.30pm

Wednesday 13th September 2023 – 6.30pm

Wednesday 22nd November 2023 – 6.30pm

Action: Clerk to update the website, to inform Borough and County Councillors, the village hall and the PCSO.

12. To discuss the Village Regeneration Scheme

Cllr Lock explained that financial details have not yet been settled for the fund. It was agreed to add to the January agenda.

Action: Clerk to add to January agenda

13. To review and approve the Allotment Terms & Conditions from 2023

The updates to the terms and conditions were agreed. The insurance policy was discussed, and it was agreed to purchase Employees cover for additional protection.

Action: Clerk to await the renewal quote and send out details to the allotment holders

14. To discuss the Anslow Wildflower Garden Discussion Paper

It was discussed and the parish council have suggested the garden is returned to grass verge

Action: Clerk to inform the Anslow Wildflower Garden Society

15. To review and adopt the Website Accessibility Policy

The policy was reviewed and adopted

Action: Clerk to upload to the website

16. Councillors' Reports: Parish Cllrs, SCC Cllr Phillip White, ESBC Cllr Russell Lock and ESBC Cllr Simon Gaskin

Cllr Greer raised a query from a parishioner that the sign was not displayed for the remembrance service.

Cllr Lock offered a thank you to the clerk for passing on the details of Mosley School, he was pleased to note that they have agreed to be a part of the carbon capture project.

Meeting closed at 20.28pm

Date of Parish Council Meeting: Wednesday 4th January 2023

Parish Council Information can be found on the internet at –
www.anslowparishcouncil.org.uk