

# Minutes of the Annual Meeting of the Parish Council – Wednesday 24<sup>th</sup> May 2023

Present;

Councillors: Cllr Jeans, Cllr Page, Cllr Thompstone, Cllr Tomlinson

Also present C Holmes; Cllr Lock; Cllr Smedley; 4 Parishioners

## **1. Election of Chairman & Signing of Declaration of Acceptance of Office**

Cllr Thompstone proposed Cllr Jeans for Chairman. Seconded by Cllr Page. All in favour

## **2. Election of Vice Chairman & Signing of Declaration of Acceptance of Office**

Cllr Jeans proposed Cllr Page. Seconded by Cllr Thompstone. All in favour

## **3. Councillor Co-option**

The council welcomed Mark Tomlinson to Anslow Parish Council. Three vacancies remain on the council so any expressions of interest would be welcomed.

## **4. Apologies for Absence**

Cllr Gaskin

## **5. Declarations of Interest**

**None**

## **6. Chair's Welcome**

The chair thanked everyone for coming and is looking forward to serving the parish council for the next term.

## **7. Public Forum**

A parishioner asked for an update on the traffic calming on Hopley Road. The new camera was mentioned which was gratefully received but it was stated that the issue is continuing with speeding cars.

Cllr Jeans explained what had previously been agreed in terms of traffic calming and recognised the bad situation in Hopley Road. It was explained that the project is now 3 years down the line, funds have already been spent on the Traffic Regulation Order to stop heavy goods vehicles travelling through the village, and inflation has unfortunately eroded the remaining reserve meaning that measures on Hopley Road have been unfortunately delayed. Anslow Parish Council have been assured that future finances will be available to help with this issue.

The parishioner asked if there is something further that can be done such as signs to help prevent the level of speeding as concern has been expressed regarding the children walking and cycling to school. The possibility of police vans were also discussed with an action for the clerk to contact Staffs Police regarding this.

Cllr Thompstone explained that Anslow Parish Council are very focused on helping with the issue on Hopley Road with the Speed Indication Device being funded by the Parish Council itself.

**Action: Clerk to contact Staffs Police regarding police speed vans**

## 8. Minutes of the Meeting of the Parish Council held on 22<sup>nd</sup> March 2023

All agreed to be a true record of the meeting

**Action; Clerk to convert to upload to website**

## 9. Matters arising from those minutes

Item 7 – Cllr Thompstone to look at installing the SID. This has now been completed by Cllr Thompstone and Cllr Jeans.

## 10. Review Planning Applications

Status	Date	Planning No:	Site Address	Description	APC Comments	Decision
Decision	20/10/2022	P/2022/01221	17 Bushton Lane, Anslow, Staffordshire, DE13 9QL	Erection of first floor and single storey front extensions and installation of first floor side window.	No objection. We refer to the comments in 'Access to Site' and the avoidance of parking on Bushton Lane	Permits
Decision	19/01/2023	P/2022/01379	Church Farm, Tea Rooms, Hanbury Road, Anslow Gate, Burton-Upon-Trent, Staffordshire, DE13 9QT	Erection of a timber framed and clad barn to house a children's indoor adventure play facility, installation of septic tank and retention of car parking layout.	Support with consideration for speed signage/traffic calming/yellow lines/bollards along the verge etc on Hanbury Road	Refused
Registered	20-01-2023	<u>P/2023/00064</u>	Home Farm Tutbury Road Needwood Staffordshire DE13 9PQ	Change of use of land to facilitate the formation of an outdoor equestrian arena / menage including fencing for personal use	No Objection	

Decision	24/02/2023	P/2022/01233	Oaks Farm, Burton Road, Needwood, Staffordshire, DE13 9PU	Change of use of area of agricultural land on the south-west boundary of the site to form garden land, demolition of part of existing storage building to facilitate the erection of a single storey link extension to form annexe and demolition of outbuildings to the rear to facilitate a part two storey and part single storey side and rear extension	No Objection	Refused
New	03/04/2023	P/2023/00329	Long View, Bushton Lane, Anslow, Staffordshire, DE13 9QL	Erection of a detached domestic outbuilding.		
New	25/04/2023	P/2023/00456	33 Hopley Road, Anslow, Staffordshire, DE13 9PY	Erection of a part two storey and first floor side extension and loft conversion to include side and rear dormer extensions		
New	10/05/2023	P/2023/00493	1 Walton Villas , Main Road, Anslow, Staffordshire, DE13 9QH	Conversion of existing building from florist to a holiday let including a new window to the north east elevation & a new window and door to the north west elevation		
New	17/05/2023	P/2023/00537	The Yews, Tutbury Road, Needwood, Staffordshire, DE13 9PQ	Listed Building Consent to include the installation of two fireplace surrounds and hearths, multi-fuel burners and liners to flues		
New	23/05/2023	P/2023/00571	Anslow Eggs, Main Road, Anslow, Staffordshire, DE13 9QE	Change of use of an agricultural building to a flexible use of the unit falling within Class E (g) and Class B8		
<p>P/2023/00329 – No objections but comments regarding noise leakage to be added.  P/2023/00456 – No objections  P/2023/00493 - No objections  P/2023/00537 – No objections  P/2023/00571 – No objections  Action: Clerk to add comments to ESBC Planning Portal</p>						

## 11. Receive Borough and County Councillors reports.

No report received from Cllr White

Cllr Lock issued a thanks to the Anslow Parishioners for their support in the recent election. Loss of conservative government at Borough Council level has however meant some changes are now occurring. It is yet to be decided which funds will remain out of the Councillor Community Fund, Community Regeneration Fund and Village Enhancement Programme. Cllr Lock will keep the parish council informed of this in the coming months.

Cllr Smedley explained that she is proud to represent the village and looks forward to working with the parish council.

## **12. Annual Governance & Accountability Return**

### **12a: Minute to accept in the internal auditor's report.**

The internal report was accepted by the council.

### **12b: Complete the Annual Governance Report**

The Annual Governance report was signed by the RFO & Chair

### **12c: Complete the Accounting Statement for 2022/2023**

The Accounting Statement was signed by the RFO & Chair

A thank you was issued to the internal auditor for their assistance.

**Action: Clerk to send to Mazars, add to website & noticeboard**

## **13. To discuss the painting of the village fingerposts**

It was decided that the fingerposts would be painted black and white as it has been historically.

**Action: Clerk to appoint a workman to complete the work.**

## **14. Clerk's Report: to include banking changes, finance & correspondence.**

- **CORRESPONDENCE & ONGOING MATTERS**

Traffic Calming Map dropped off at The Laurels as per parishioner request.

Fingerpost rectified.

Potholes reported.

Mosely Book fund donation sent, and Thank You received.

Election protocol followed.

Raised drain reported.

Dog poo bin sited.

Planters replaced and old ones now removed.

Wildflower garden reported.

VAT Claim processed.

Correspondence regarding the siting of the bench having been passed to SCC legal department

Parishioner correspondence regarding HGVs on Bell House Lane

Parishioner correspondence regarding a child running in front of a car

Correspondence regarding traffic calming dates

Correspondence asking for a member of the PC to sit on the Village Hall Committee

Action: Clerk to add Village Hall Committee to agenda for July meeting.

- FINANCE**

03/04/2023	OLP 57	King's Coronation	Contribution	-£ 500.00		-£ 500.00
11/04/2023	OLP 58	Planters & Village Maintenance	Planters	-£ 643.93		-£ 643.93
11/04/2023	OLP 59	Clerks Salary	March	-£ 379.11		-£ 379.11
11/04/2023	OLP 60	Clerks Salary	HMRC March	-£ 88.20		-£ 88.20
21/04/2023		Precept	Half precept	£ 5,481.50		£ 5,481.50
24/05/2023	OLP 61	Room Hire	March	-£ 14.00		-£ 14.00
24/05/2023	OLP 62	Planters & Village Maintenance	Hedge Cutting	-£ 84.00	-£ 16.80	-£ 100.80
24/05/2023	OLP 63	Insurance		-£ 492.64		-£ 492.64
24/05/2023	OLP 64	Fingerposts	Siting of fingerposts	-£ 1,242.00	-£ 248.40	-£ 1,490.40
24/05/2023	OLP 65	Planters & Village Maintenance	Planting	-£ 546.00		-£ 546.00
24/05/2023	OLP 66	Clerks Salary	April	-£ 389.11		-£ 389.11
24/05/2023	OLP 67	Clerks Salary	HMRC April	-£ 88.20		-£ 88.20
24/05/2023	OLP 68	Planters & Village Maintenance	Summer Planting	-£ 469.00		-£ 469.00
24/05/2023	OLP 69	Audit Charge		-£ 158.10		-£ 158.10

<b>Balance at 30<sup>th</sup> April</b>
---

Treasurers Account - 56980463
-------------------------------

<b>£16,633.12</b>
-------------------

## 15. Councillors Reports

Cllr Page raised the issue of a blocked drain on Outwoods Lane. It was agreed that this would be reported on the My Staffs App.

Cllr Page raised the issue of the verges not being mown. It was discussed that the County and Borough council are undertaking a 'no mow in May' project. It was agreed that the clerk would report the verges to ensure they are mown as early as possible.

Cllr Jeans noted a thanks to Anne Greer for her exceptional contribution and dedication to the parish council over the years. Extended thanks was given to Laura Hall and Chris Price who have decided to step down as councillors.

It was reiterated that Traffic calming is our number one priority and the coming months should see phase one of the project come to fruition.

**Action: Clerk to report blocked drain; Clerk to report the verges to ensured they are mown**

**Meeting closed at 19.52pm**

Date of next Parish Council Meeting:  
6.30pm on Wednesday 12<sup>th</sup> July 2023

Parish Council Information can be found on the internet at –  
[www.anslowparishcouncil.org.uk](http://www.anslowparishcouncil.org.uk)

**Signed by the Chairman of the Parish Council**

**Name:**

**Date:**