

# Minutes of the Meeting of the Parish Council – Wednesday 10<sup>th</sup> January 2024

Present; Councillors: Cllr Jeans, Cllr Page, Cllr Tomlinson, Cllr Bull, Cllr Bailey, Cllr Reader, Cllr Thompstone.

Also present C Holmes; Cllr Smedley; Cllr Gaskin; 1 Parishioners

## 1. Apologies for Absence

Cllr White; Cllr Lock

## 2. Declarations of Interest

None

## 3. Chair's Welcome

The chair offered a thank you for Cllr Page for chairing the previous meeting and wished the council and the parishioners a Happy New Year.

## 4. Public Forum

No public comments.

## 5. Minutes of the Meeting of the Parish Council held on 1<sup>st</sup> November 2023

All agreed to be a true record of the meeting.

Action: Clerk to convert to upload to website

## 6. Matters arising from those minutes.

Item 8 – Further information requested on the CCF Funding – This was discussed in relation to the village events committee with a view to replacing the village hall noticeboard to allow for the advertising of upcoming events.

Item 5 – The issue of the flooding of a parishioner's house was discussed and it was explained that it is believed the issue lies with Seven Trent and that the parish council would look at chasing a resolution.

Action: Clerk to pursue the events committee in relation to applying for the CCF funding to replace the noticeboards; Clerk to contact Staffs CC Highways for a contact at Seven Trent.

## 7. Clerk's Report: to include banking changes, finance & correspondence.

- CORRESPONDENCE & ONGOING MATTERS

Continuing to work with Staffs County Council on chasing flooding management progress on behalf of a parishioner.

Contract review with currently planting contractor – we are now out of contract so need to proceed with other options. – **It was agreed to contact Firs Farm in Sudbury to review a planting contract.**

Village Hall contacted regarding loud music issue.

Flooding on Hopley Road reported to Staffs CC

Pothole on Hanbury Road reported to Staffs CC

Allotment contracts renewed for 2024 – 2 plots outstanding due to missed payment.

Paperwork sent off to legal department for re-siting of the bench.

Blocked gullies on Bell House Lane reported.

Correspondence received regarding a vacancy at the Rolleston Almshouse Charity. - **Cllr Reader volunteered for the role.**

Correspondence regarding the Wildflower Garden and if this should now be mown or left to return on its own. – **It was agreed to leave it until the spring to see what it looks like this year.**

Correspondence regarding electricity supply to the honesty box – No electrician has been able to visit at this stage and some concerns raised regarding food hygiene for items left inside the box – **It was discussed that the electricity is linked to a parishioner, and he is happy for the light to remain. It was agreed to speak to the parishioner about not selling food or drink due to food hygiene concerns.**

**Action: Clerk to contact Firs Farm in Sudbury for a quote regarding winter planting; Clerk to inform Rolleston Almshouse Charity of the parish council volunteer; Clerk to contact parishioner regarding wildflower garden; Clerk to contact parishioner regarding the electricity and food hygiene concerns in the honesty phone box.**

- **FINANCE**

Online Payment Number	Category	Invoice Detail	Invoice Amount		
			Net	VAT	Gross
OLP 94	Clerks Salary	Nov	-£ 416.77		-£ 416.77
OLP 95	Clerks Salary	HMRC Nov	-£ 95.20		-£ 95.20
OLP 96	Clerks Salary	Dec	-£ 416.77		-£ 416.77
OLP 97	Clerks Salary	HMRC Dec	-£ 95.20		-£ 95.20

OLP 98	Clerks Salary	Pay Renumeration	-£ 242.66	-£ 242.66
OLP 99	Stationary	Stationary	-£ 78.21	-£ 78.21
OLP 100	Stationary	Envelopes	-£ 6.99	-£ 6.99
OLP 101	Allotment Insurance		-£ 184.57	-£ 184.57
OLP 102	Room Hire		-£ 16.00	-£ 16.00

<b>Balance at 31.12.24</b>	
Treasurers Account - 56980463	<b>£15,575.15</b>

### 8. Review planning applications

Status	Date	Planning No:	Site Address	Description	APC Comments	Decision
Registered	20-01-2023	P/2023/00064	Home Farm Tutbury Road Needwood Staffordshire DE13 9PQ	Change of use of land to facilitate the formation of an outdoor equestrian arena / menage including fencing for personal use	No Objection	
Registered	23/05/2023	P/2023/00571	Anslow Eggs, Main Road, Anslow, Staffordshire, DE13 9QE	Change of use of an agricultural building to a flexible use of the unit falling within Class E (g) and Class B8	<b>Declaration of Interest – Cllr Thompstone</b> No Objection	Permits
Registered	09/08/2023	P/2023/00846	Church Farm Tea Rooms, Hanbury Road, Anslow Gate, Staffordshire, DE13 9QT	Extension and reconfiguration of car park and retention of play equipment	No Objection	
Registered	12/10/2023	P/2023/01041	Barley Fields Farm, Bell House Lane, Anslow Gate, Staffordshire, DE13 9PA	Conversion of existing building to dwellinghouse.	No Objections	
New	01/11/2013	P/2023/01064	7 Hopley Road, Anslow, Staffordshire, DE13 9PY	Retention of dropped kerb and formation of hard standing		

New	22/11/2023	P/2023/01246	Church Farm, Hanbury Road, Anslow Gate, Staffordshire, DE13 9QT	Erection of single storey side/ rear extension (Revised Scheme)		Permits
New	22/11/2023	P/2023/01198	Larkhill Farm, Bell House Lane, Anslow Gate, Staffordshire, DE13 9PA	Prior approval for the conversion of agricultural building to form five dwellings		Permits

### 9. To provide an update on the traffic calming scheme

During the December meeting it was discussed that Simon Cartledge from Staffs CC Highways would be contacted again to arrange a visit to the site. The concern regarding a double chicane effecting parking for the school was discussed and it was reiterated that a site visit is essential to look at where the access points are and how the project is best lead for the village.

Cllr Thompstone raised the chicane outside Little Monsters and explained that it is currently working effectively but further signs were discussed to ensure drivers are aware of it when driving from the village.

It was discussed that speed humps should be raised with SCC to see if that would be a better solution near to the village hall.

**Action: Clerk to contact Simon Cartledge again to arrange a meeting prior to the March meeting; Clerk to contact Staffs CC Highways regarding additional signage and the possibility of speed humps.**

### 10. To discuss the budget and precept request for 2024/2025

The parish council discussed the proposed increase of 6% alongside the documents received from East Staffs Borough Council in relation to the tax base. Increase discussed and unknown costs were discussed in relation to the upcoming traffic calming measures.

The budget was ratified by the council with an agreed increase of 6% with a total of £11,490.

**Action: Clerk to inform ESBC.**

### 11. To discuss parish councillor email addresses

The need for parish council private emails were discussed. It was explained that a separate council only email address would be preferable but at this stage it is only best practice. The councillors expressed that this is a hassle and can lead to emails being missed. The clerk explained that should a councillor wish to have a council email this can be done with the hosting agent at no extra charge.

It was also discussed that the councillors would like their addresses redacted from the register of interests on the website.

**Action: Clerk to organise Cllr Readers email address; Clerk to redact addresses.**

## **12. To discuss the defibrillator and its maintenance**

The checking and maintenance of the defibrillator was discussed, and it was explained that Cllr Bull has been checking it regularly. It was agreed for the clerk to service the defib outside The Bell this month to double check that the pads and battery are in date.

Cllr Thompstone discussed the defibrillator at Anslow Business Park, and it was agreed to add this to the circuit.

**Action; Clerk to service the defibrillator at The Bell; Clerk to add the defibrillator at Anslow Business Park on to the circuit.**

## **13. To discuss and approve the auditor for 2024/2025**

It was agreed to remain with Toplis & Associates for the upcoming 2024/2025.

## **14. Councillors' Reports: Parish Cllrs, SCC Cllr Phillip White, ESBC Cllr Russell Lock and ESBC Cllr Simon Gaskin**

Cllr Bailey discussed the village green and the pipework that was broken during the construction of housing. The correction work is awaited by Seven Trent. It was decided that the clerk would speak to Cllr White regarding chasing Seven Trent.

The flooding within the centre of the village was also discussed with the recent downpour.

Cllr Page raised potholes on Acorn Inn junction, and it was agreed these would be reported on the Mystaffs App.

Cllr Page raised the potholes outside The Bell Inn and it was agreed for the clerk to report these on the Mystaffs App.

Cllr Bull raised the path outside the church which has seen a parishioner fall over and it was agreed for the clerk to report on the Mystaffs App. Concern has been raised about the safety of individuals.

Cllr Thompstone raised the blocked gully and the debris left on the paths – It was agreed for the clerk to report this to ESBC.

Cllr Smedley explained that all has been quiet throughout Christmas

Cllr Gaskin discussed the flooding and the measures that have been put in place.

A parking increase was discussed for the borough of East Staffordshire which may see the free after 3 parking being removed.

Cllr Tomlinson raised the issue of the poppies that are still remaining in the village and it was agreed for the clerk to contact the parishioner to remove them.

Cllr Thompson discussed a footpath sign that is down next to the post box. It was agreed for the clerk to report this on the MyStaffs App.

The cutting of the hedges prior to nesting season was discussed. The clerk will be sending reminder letters to ensure all hedges are cut.

Cllr Reader discussed the training for councillors' fundamentals and would like to attend the May course. It was agreed that the clerk would book this.

Cllr Bull raised the parking on the crossing near to the school. It was agreed for the clerk to report this to ESBC and to inform the PCSO for after school attendance.

**Action: Clerk to speak to Cllr White regarding the work awaited by Seven Trent; Clerk to report the potholes at The Acorn Inn & The Bell Inn; Clerk to report the footpath outside the church and make Staffs CC Highways aware of the danger; Clerk to report blocked gullies; Clerk to contact parishioner regarding remaining poppies; Clerk to send reminder letters regarding the cutting of hedges; Clerk to book training course; Report parked car and inform PCSO of repeated issues.**

**Meeting closed at 20.23pm**

Date of next Parish Council Meeting – 13<sup>th</sup> March 2024

Parish Council Information can be found on the internet at –  
[www.anslowparishcouncil.org.uk](http://www.anslowparishcouncil.org.uk)

**Signed by the Chairman of the Parish Council**

**Name:**

**Date:**

