

Minutes of the Annual Meeting of the Parish Council – Wednesday 8th May 2024

Present; Councillors: Cllr Jeans, Cllr Page, Cllr Bull, Cllr Bailey, Cllr Thompstone; Cllr Tomlinson.

Also present C Holmes; 2 Parishioners

1. Election of Chairman & Signing of Declaration of Acceptance of Office

Cllr Bull proposed Cllr Jeans for Chairman. Seconded by Cllr Page. All in favour

2. Election of Vice Chairman & Signing of Declaration of Acceptance of Office

Cllr Thompstone proposed Cllr Bull. Seconded by Cllr Page. All in favour

Action: Clerk to update the parish council website and ESBC

3. Apologies for Absence

Cllr White; Cllr Smedley; Cllr Gaskin; Cllr Lock; Cllr Reader.

4. Declarations of Interest

None

5. Chair's Welcome

The chair offered a welcome to all those who have attended.

6. Public Forum

Nothing further to add.

7. Minutes of the Meeting of the Parish Council held on 13th March 2024

All agreed to be a true record of the meeting.

Action: Clerk to convert to upload to website

8. Matters arising from those minutes.

None

9. Review planning applications.

10. Councillors' Reports: Parish Cllrs, SCC Cllr Phillip White, ESBC Cllr Russell Lock and ESBC Cllr Simon Gaskin

Nothing further from the Annual Parish Meeting held previously.

11. Annual Governance & Accountability Return

11a: Minute to accept in the internal auditor's report.

The internal report was accepted by the council. The certificate of exemption was also accepted.

11b: Complete the Annual Governance Report

The Annual Governance report was signed by the RFO & Chair

11c: Complete the Accounting Statement for 2023/2024

The Accounting Statement was signed by the RFO & Chair

A thank you was issued to the internal auditor for their assistance.

Action: Clerk to send to Mazars, add to website & noticeboard

12. Clerk's Report: to include banking changes, finance & correspondence.

• **CORRESPONDENCE & ONGOING MATTERS**

Draft plans have been received now for the next stage of traffic calming on Main Road. The council are still awaiting final information on costs, and this will then go out to consultation.

Flooding on Outwoods Lane has been reported to Staffs County Council.

Anslow Nurseries have explained they are unable to help with the winter planting. Pictures of the work has been sent to Fir Farms with a price awaited.

Key to the phone box has been requested. It was agreed to chase this to Cllr Bailey.

Potholes outside The Bell have been reported and repaired. This issue was also forwarded to Cllr Philip White.

Solar power upgrade for the SIDs has been processed and proforma received to be paid in this month's payments.

Hanbury Road potholes reported.

Bell House Lane potholes reported.

Parishioner correspondence regarding speeding on Hopley Road and the possibility of zig zags or signs to assist with traffic calming.

Parishioner correspondence regarding cars parked opposite the Pegg Lane entrance. Advice given to report this to Staffs County Council highways as they can enforce parking matters. Parking opposite a junction is however not illegal just in the highway code.

Parishioner correspondence regarding the staff parking outside Little Monsters nursery. It was agreed that Cllr Jeans would speak to the owner about the issue.

A thank you was sent from Holy Trinity Church in relation the parish councils help with the fixing of the path outside the church as this has now been completed.

Parishioner correspondence regarding the chicane near to Little Monsters. It was stated that it is dangerous for passing with horses. A reply was sent stating that the chicane has slowed traffic passing the nursery and that the parish council must strike a balance in terms of road safety for a range of users, which they believe they have achieved. It was agreed to review extra signage with Staffs County Council.

Correspondence from Kate Kniveton reading a complaint from a parishioner regarding a potential double chicane on Main Road. It was explained that this project will go to public consultation.

Correspondence issuing the license to move the memorial bench. It was agreed to contact the parishioner to move forward with this.

Parishioner correspondence regarding the new traffic calming on Main Road. This was an objection due to concerns being raised about being able to gain access to their property. It was agreed to send these comments to SCC and to suggest that a visit is paid to this parishioner to discuss any concerns.

Action: Clerk to contact SCC regarding additional signage, Clerk to contact parishioner regarding the re-siting of the memorial bench; Clerk to ask parishioner to return the phone box key to Cllr Bailey; Clerk to contact Simon Cartledge regarding the parishioner letter.

- **FINANCE**

08/05/2024	OLP 113	Clerks Salary	Wages	-£ 416.77		-£ 416.77
08/05/2024	OLP 114	Clerks Salary	HMRC	-£ 95.20		-£ 95.20
08/05/2024	OLP 115	Clerks Salary	Wages	-£ 416.77		-£ 416.77
08/05/2024	OLP 116	Clerks Salary	HMRC	-£ 95.20		-£ 95.20
08/05/2024	OLP 117	Website	Domain Renewal	-£ 11.99	-£ 2.40	-£ 14.39
08/05/2024	OLP 118	Website	Renewal	-£ 29.88	-£ 5.98	-£ 35.86
08/05/2024	OLP 119	Room Hire		-£ 16.00		-£ 16.00

08/05/2024	OLP 120	Planters & Village Maintenance	Solar SID upgrade	-£ 550.00	-£ 110.00	-£ 660.00
08/05/2024	OLP 121	Insurance		-£ 451.30		-£ 451.30
08/05/2024	OLP 122	SPCA Membership	SPCA Membership	-£ 282.00		-£ 282.00

Balance at 30.04.24	
Treasurers Account - 56980463	£17,114.04

13. Councillors’ Reports

Cllr Page raised the potholes outside The Acorn pub, and it was agreed to re-report and raise with Cllr White as well as write a letter of complaint and concern regarding traffic on the wrong side of the road.

Cllr Bailey explained that a parishioner will be looking after the planting on the gateway signs.

Cllr Bull raised the issue of mowing on Bushton Lane which has seen the black indicator bollards broken by the tractor. It was agreed for the clerk to report this.

It was agreed to report the bridleway from Field Lane to Outwoods Lane to Staffs County Council.

Cllr Thompstone explained that he has emailed the footpath officer in relation to the footpaths on Bushton Bridges which need repairing.

Cllr Thompstone asked if we could email the Little Forest and ask if they can trim back to the hedges that are on the road.

Cllr Jeans requested that the allotments are added to the agenda for the July meeting and an audit takes place prior to the next meeting with allotment holders asked if they need anything.

Action: Clerk to report potholes outside The Acorn & write a letter of complaint; Clerk to report broken bollards on Bushton Lane; Clerk to report the bridleway on Field Lane to Outwoods Lane; Clerk to write to the Little Forest people and ask them to trim back the hedge; Clerk to undertake an allotment audit and add to the agenda.

Meeting closed at 20.00pm

The next Parish Council Meeting is– 10th July 2024

Parish Council Information can be found on the internet at –
www.anslowparishcouncil.org.uk

Signed by the Chairman of the Parish Council

Name:

Date: