

Minutes of the Meeting of the Parish Council – Wednesday 10th July 2024

Present; Councillors: Cllr Jeans, Cllr Page, Cllr Tomlinson, Cllr Bailey, Cllr Reader, Cllr Thompstone;
Also present C Holmes; 3 Parishioners

1. Apologies for Absence

Cllr Smedley; Cllr Gaskin; Cllr Lock; Cllr Bull

2. Declarations of Interest

None

3. Chair's Welcome

The chair offered a welcome to all those who have attended.

4. Public Forum

No comments.

5. Minutes of the Meeting of the Parish Council held on 8th May 2024

All agreed to be a true record of the meeting.

Action: Clerk to convert to upload to website

6. Matters arising from those minutes.

None

7. Clerk's Report: to include banking changes, finance & correspondence.

Cllr Bull updated to Vice Chair on the website and with ESBC

AGAR information all sent to Mazars

Parishioner contacted regarding the memorial bench, but no response yet received.

Parishioner contacted regarding returning the phone box key
Broken bollards on Buston Lane reported

Bridleway reported on Outwoods Lane, and information sent to parishioner to report

Little Forest contacted regarding the cutting of the hedge, and this has now been reviewed and cut back.

Allotment Audit undertaken

Potholes reported outside The Acorn pub and formal letter of complaint sent. **It was agreed to ask for timelines of resurfacing.**

Parishioner correspondence regarding fly tipping which has now been reported.

Parishioner correspondence regarding the overgrown bridleways

Parishioner correspondence regarding the rubber left on the roads. SCC have been informed for clean-up and Pirelli emailed to discuss if this was from them.

Parishioner correspondence regarding the collision outside the school. **Illegally parked car to be reported to Staffs CC and letter sent to Cllr White & Richard Rayson.**

Action: Clerk to contact Cllr White regarding resurfacing of the road timelines; Clerk to report the parked car outside the school as being illegally parked and send to Cllr White & Richard Rayson in terms of quick action for the traffic calming.

- **FINANCE**

Date	Online Payment Number	Category	Invoice Detail	Invoice Amount		
				Net	VAT	Gross
19/06/2024	OLP 123	Clerks Salary	Salary	-£ 416.77		-£ 416.77
27/06/2024		VAT		£ 446.79		£ 446.79
13/05/2024	OLP 124	Room Hire		-£ 16.00		-£ 16.00
13/05/2024	OLP 125	Room Hire		-£ 16.00		-£ 16.00
13/05/2024	OLP 126	Audit Charge		-£ 156.10		-£ 156.10
10/07/2024	OLP 127	Clerks Salary	HMRC	-£ 95.20		-£ 95.20
10/07/2024	OLP 128	Clerks Salary	Salary	-£ 416.77		-£ 416.77
10/07/2024	OLP 129	Clerks Salary	HMRC	-£ 95.20		-£ 95.20
10/07/2024	OLP 130	Room Hire		-£ 18.00		-£ 18.00
10/07/2024	OLP 131	Training	Cllr Fundamentals	-£ 30.00	-£ 6.00	-£ 36.00

All payments approved by the council.

Balance at 30.06.24

Treasurers Account - 56980463

£14,422.47**8. Review planning applications**

Status	Date	Planning No:	Site Address	Description	APC Comments	Decision
Registered	20-01-2023	<u>P/2023/00064</u>	Home Farm Tutbury Road Needwood Staffordshire DE13 9PQ	Change of use of land to facilitate the formation of an outdoor equestrian arena / menage including fencing for personal use	No Objection	
Registered	09/08/2023	P/2023/00846	Church Farm Tea Rooms, Hanbury Road, Anslow Gate, Staffordshire, DE13 9QT	Extension and reconfiguration of car park and retention of play equipment	No Objection	
Registered	12/02/2024	P/2024/00130	Belmont Driving Range, Belmot Road, Needwood, Staffordshire, DE13 9PH	Conversion of golf driving range building to form 2 dwellings, including single storey extension on south, east and west elevation, parking and landscaping	No Objection	
New	09/05/2024	P/2024/00447	Hanbury Park Farm, Burton Road, Needwood, Staffordshire, DE13 9PG	Listed Building Consent for the replacement of 22 timber windows and 1 timber door, and replacement of rainwater goods.	No Objection	Grants
New	23/05/2024	P/2024/00498	Leyfield Barn, Henhurst Hill, Burton upon Trent, Staffordshire, DE13 9SX	Erection of a single storey rear extension	No comments from the council	
New	04/06/2024	P/2024/00477	Oaks Farm, Burton Road, Needwood, Staffordshire, DE13 9PU	Erection of part single storey part two storey rear extension with Juliet Balcony.	No comments from the council	

9. To provide an update on the traffic calming scheme

Update from Simon Cartledge at SCC regarding the traffic calming project. This explained that - *We have received proposals showing the street lighting improvements associated with the traffic calming and I am informed that the work estimates will be provided by the end of next week.*

For the Parish Council's information, we have received photos showing parked vehicles extending along Main Road across the frontage to Mount Pleasant Farm. To ensure that the proposed double chicane remains clear of parked vehicles, we shall need to consider adding parking restrictions along the length of the double-chicane and consider where the displaced parents may then choose to park

For your information, the estimates for the street lighting works arrived whilst I was on holiday, so I am currently drafting an email to County Councillor White to appraise him of these work estimates. However, to assist him further, I am waiting for details of possible funding streams that can be used to cover the costs of the traffic calming proposals.

Once I receive confirmation of the scope of the traffic calming proposals, I shall submit those details to a Road Safety Audit and commence the consultation process.

It was discussed about the possibility of discussing the plans with the school and the consequences of parking. It was agreed to this when the finalised drawings were received.

The new solar SID was discussed, and it was agreed to chase the solar panel for installation as well as gather data from the current SIDs to see what speeds are being obtained.

Action: Clerk to contact Staffs Highways to discuss that the concerns previously raised regarding trailers turning have been considered. Clerk to contact SIDs company regarding solar panels and Cllr Jeans to obtain data

10. To review and approve the financial regulations 2024.

The financial regulations were reviewed and approved.

Action: Clerk to update the website.

11. To review and approve the standing orders 2024.

The standing orders were reviewed and approved.

Action: Clerk to update the website

12. To discuss the allotment audit 2024

It was established that a few plot holders on the allotment will be written to regarding their plan for their plot in 2024.

Action: Clerk to contact relevant plot holders

13. To review the winter planting contract 2024

It was agreed to contact the applicants for further information

Action: Clerk to contact the two applicants.

14. Councillors' Reports: Parish Cllrs, SCC Cllr Phillip White, ESBC Cllr Russell Lock and ESBC Cllr Simon Gaskin

The overgrown hedges were raised, and landowners have been contacted as signposts have been covered and passing is difficult on Hopley Road.

The forest school hedges were discussed, and it was agreed to add them to the January list for contacting regarding hedge trimming.

The flooding in the village was discussed with improvements seen.

Parked cars were discussed with the parking signs from the school being moved to cover other areas of the village.

The bridleways were discussed that are currently overgrown. It was agreed to further report these bridleways for action.

The resurfacing was discussed, and it was agreed to contract Staffs Highways to look at when the resurfacing will take place and to ask if that will include Hanbury Road as that is still bad.

The rubber left on the roads was discussed and it was agreed that it is imperative for this to be removed with urgency.

Action: Clerk to further report bridleways, Clerk to contact Staffs CC Highways regarding the resurfacing, Clerk to ensure rubber is removed.

Meeting closed at 19.23pm

The next Parish Council Meeting is– 11th September 2024

Parish Council Information can be found on the internet at –
www.anslowparishcouncil.org.uk

Signed by the Chairman of the Parish Council

Name:

Date: