

# Minutes of the Meeting of the Parish Council – Wednesday 11<sup>th</sup> September 2024

Present; Councillors: Cllr Jeans, Cllr Bull, Cllr Page, Cllr Tomlinson, Cllr Bailey, Cllr Reader, Cllr Thompstone;

Also present C Holmes; Cllr Lock; Cllr Smedley; 3 Parishioners

## 1. Apologies for Absence

Cllr Gaskin

## 2. Declarations of Interest

None

## 3. Chair's Welcome

The chair offered a welcome to all those who have attended.

## 4. Public Forum

A parishioner raised the issue of the traffic calming with the proposed traffic lights at the end of Hopley Road. It was asked why the money for this was being used to finish a previous project instead of starting something new on Hopley Road where it is needed. It was explained that this matter will be reviewed later in the meeting.

A further parishioner discussed the meeting that he attended in relation to the traffic lights at the end of Hopley Road and The Acorn Pub junction. It was explained that this project has taken a great deal of funds and that they are looking at declassifying the road to not allow lorries. It was raised that this is not of benefit to Anslow and its residents. The new plans will be discussed with Anslow Parish Council being part of the second consultation.

The Parish Council emphasised that any Section 106 money being used for the traffic lights at end of Hopley Road and weight restriction on Henhurst Hill is not being taken from the Anslow Section 106 monies, which as explained under agenda item 9, are themselves insufficient to meet the cost of the proposed traffic calming measures on Main Road Anslow and will be supplemented by further funding from Staffordshire County Council. We assume the cost of the traffic lights at the end of Hopley Road and Weight Restriction on Henhurst Hill are being funded by separate Section 106 monies from developers' sites outside Anslow and/or funding from Staffordshire County Council

The chairman explained that it is disappointing that we can't look at working on Hopley Road within our current project. It was stated that this is something we have been pushing for, for a long time and will continue to do so in the next phase of traffic calming.

The increase in traffic from the new housing estate to the school was also raised.

The weight limit throughout the village was discussed in terms of timeline and how to ensure that this remains in place.

The parishioner raised the issue of the broadband throughout Henhurst Hill & Hopley Road. It was asked if any further improvements can be made on this.

**Action: It was agreed for the clerk to review the weight limit restriction timeline; Cllr Jeans to look at potential broadband improvements.**

**5. Minutes of the Meeting of the Parish Council held on 10<sup>th</sup> July 2024**

All agreed to be a true record of the meeting.

**Action: Clerk to convert to upload to website**

**6. Matters arising from those minutes.**

None

**7. Clerk's Report: to include banking changes, finance & correspondence.**

• **CORRESPONDENCE & ONGOING MATTERS**

Cllr White & Richard Rayson contacted regarding resurfacing outside The Acorn pub.  
**Response to these works included below.**

Parked car outside the school has been reported.

Confirmation from planning department that plans for Main Road allow for turning trailers into properties.

Solar SIDS installed.

Allotment holders written to post the allotment audit.

Bridleways reported to Staffs CC. **It was discussed that it is the responsibility of the county council.**

Rubber on report reported for urgent removal.

Parishioner correspondence regarding the road traffic accident outside the school.

Further parishioner correspondence regarding the road traffic accidents outside the school and the speeding traffic.

Parishioner correspondence regarding the upkeep in the village. **A new planting company have been employed and numerous councillors have now committed to watering the plants. Thank you goes to the residents who are also undertaking this work within the village.**

Parishioner correspondence regarding littering in Nankirks Lane. **This has been reported. Clerk to contact PSCO to look at a visit for the area where youths are gathering.**

Parishioner correspondence regarding an overgrown hedge.

Parishioner correspondence regarding grass left on the paths after cutting

New planting contract now underway.

- **FINANCE**

Date	Online Payment Number	Category	Invoice Detail	Invoice Amount		
				Net	VAT	Gross
29/07/2024	OLP 132	ICO		-£ 35.00		-£ 35.00
12/08/2024	OLP 133	Clerks Salary	Salary	-£ 416.77		-£ 416.77
11/09/2024	OLP 134	Clerks Salary	HMRC	-£ 95.20		-£ 95.20
11/09/2024	OLP 135	Clerks Salary	Salary	-£ 416.77		-£ 416.77
11/09/2024	OLP 136	Clerks Salary	HMRC	-£ 95.20		-£ 95.20
11/09/2024	OLP 127	Room Hire		-£ 18.00		-£ 18.00

**Balance at 31.08.24**

Treasurers Account - 56980463

**£13,327.53**

<b>Cumulative Funds Balance:</b>					
Balance B/Fwd - 1st April 2024				£11,307.54	
Add Total Income				£6,253.29	
Less Total Expenditure				£4,233.30	
		Balance C/Fwd	<b>31-Aug-24</b>	<b>£13,327.53</b>	
<b>Balance Sheet</b>					
<i>Long Term Assets:</i>					
Investments				£0.00	
<i>Current Assets:</i>					
In Bank (at period end - less cheques not presented)				£13,327.53	
			Unclaimed VAT		
				<b>£13,327.53</b>	<b>£0.00</b>
<b>Fund Balance</b>					
<i>Bank Reconciliation as at</i>	31/08/2024				
Current Account				£ 13,327.53	£0.00
<b>Balance as per Bank Statements</b>				<b>£13,327.53</b>	<b>£0.00</b>

## 8. Review planning applications

Registered	20/01/2023	P/2023/00064	Home Farm Tutbury Road Needwood Staffordshire DE13 9PQ	Change of use of land to facilitate the formation of an outdoor equestrian arena / menage including fencing for personal use	No Objection	
Registered	09/08/2023	P/2023/00846	Church Farm Tea Rooms, Hanbury Road, Anslow Gate, Staffordshire, DE13 9QT	Extension and reconfiguration of car park and retention of play equipment	No Objection	
Registered	12/02/2024	P/2024/00130	Belmont Driving Range, Belmot Road, Needwood, Staffordshire, DE13 9PH	Conversion of golf driving range building to form 2 dwellings, including single storey extension on south, east and west elevation, parking and landscaping		Permits
Registered	09/05/2024	P/2024/00447	Hanbury Park Farm, Burton Road, Needwood, Staffordshire, DE13 9PG	Listed Building Consent for the replacement of 22 timber windows and 1 timber door, and replacement of rainwater goods.		Grants
Registered	23/05/2024	P/2024/00498	Leyfield Barn, Henhurst Hill, Burton upon Trent, Staffordshire, DE13 9SX	Erection of a single storey rear extension		Permits
Registered	04/06/2024	P/2024/00477	Oaks Farm, Burton Road, Needwood, Staffordshire, DE13 9PU	Erection of part single storey part two storey rear extension with Juliet Balcony.		Permits

New	23/07/2024	P/2024/00478	Oaks Farm, Burton Road, Needwood, Staffordshire, DE13 9PU	Demolition of existing barn and erection of replacement agricultural building including formation of access track		
New	23/07/2024	P/2024/00096	Dovecote Barn , Outwoods Lane, Burton upon Trent, Staffordshire, DE13 9QU	Appeal		
New	29/07/2024	P/2024/00741	Mayfield Farm, Hanbury Road, Anslow Gate, Staffordshire, DE13 9QT 42014	Erection of 1.8m high entrance gates, associated piers and fencing		Permits
New	07/08/2024	P/2024/00786	The Hawthorns, Main Road, Anslow, Staffordshire, DE13 9QD	Crown lifting by 4 metres over driveway and 5.6 metres over the road of 1 Horse Chestnut tree (T1 of TPO 74)	The parish council had no comments	
New	04/09/2024	P/2024/00889	The Acorns, Burton Road, Needwood, Staffordshire, DE13 9PU	Erection of a single storey side extension to existing Coach House	The parish council had no comments.	

## 9. To provide an update on the traffic calming scheme

Update from Simon Cartledge at SCC regarding the traffic calming project.

*An independent safety audit team has been commissioned to review the proposals. We expect to receive their report by 17<sup>th</sup> September 2024.*

*Following the standard TRO process I have also prepared the Stage 1 informal consultation letter to be sent out to approx. 115 addresses within Anslow.*

*I expect the Stage 1 informal consultation letter to arrive in Anslow next Wednesday and as we normally allow the consultation period duration to last a minimum of 2/3 weeks, I have requested responses to be returned by the end of the month.*

*We will consider all comments received as and when we receive them.*

*I have set-out the other stages of the standard TRO process below: -*

- *Stage 2 Informal – Statutory Consultation with statutory consultees follows on from Stage 1 and again we allow the consultation period duration to last a minimum of 2/3 weeks.*
- *Following on from Stage 2 the proposals are formalised by drafting the Statement of Reasons and Schedule and Proforma A1 is completed.*
- *Stage 3 is the Formal Consultation Stage where we repeat Stage 1, and the TRO team contact the same statutory stakeholders & put the notice in the papers etc. The minimum duration of this stage is 6 weeks.*
- *Stage 4 is the time required to Consider any objections.*
- *Stage 5 (Sealing the order) requires 4 weeks' notice.*
- *During Stage 5 we will be looking at PCI, Road Space Booking and will issue for Pricing and Programming.*

*In summary, the duration to get from Stage 1 to Stage 5, (excluding Stage 4) is between 14 weeks and 16 weeks, which takes us to Christmas.*

*So, assuming the TRO process goes to plan and that we can get the street lighting works done before Christmas, I would aim to carry out the traffic calming works during the first school holidays of the new year, which will be February 2025 Half Term.*

The parish council received a further update on traffic calming from County Councillor Philip White.

**Funding Update:** The project is £45,000 over budget, but was successfully advocated for, and additional funding from the county council was found.

**Hopley Road Improvements:** Estimated to cost an extra £55,000-£60,000. This will be reviewed for next year's road safety programme. Although funding is not guaranteed, having a ready and well-developed scheme is an advantage.

**Junction Reconstruction:** The Hopley Road/Henhurst Hill/Postern Road junction will be fully reconstructed this autumn at a cost of approximately £180,000. The schedule is:

- 11th-18th November: Traffic signals for preliminary works.
- 18th-28th November: Road closure (9:00 AM - 3:00 PM) for reconstruction.
- Main diversion route: Rangemore Hill, Tatenhill Lane, Branston Road, A5121 Parkway, Shobnall Road, Forest Road.
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**Main Street Resurfacing:** Resurfacing of heavily worn areas near The Mosley Academy is complete. Additional repairs are scheduled for 14th October and 1st November, weather permitting. A new top surface will be applied next year, ensuring a minimum of 10 more years.

Action: It was agreed for the clerk to raise the issue of potential lighting or possible tree trimming to enhance the lighting on Main Road.

**10. To review and approve the code of conduct 2024**

The code of conduct was reviewed and approved.

Action: Clerk to update the website.

**11. To review and approve the publication scheme 2024.**

The publication scheme was reviewed and approved.

Action: Clerk to update the website

**12. To discuss the remembrance service 2024**

It was agreed that the clerk would contact the reverend to review who will be officiating and to invite both Mosley School and Little Monsters Day Nursery. Posters will be produced, and Cllr Thompstone will ensure the signs are put up.

Action: Clerk to contact the reverend, the school and the nursery and to produce the posters and programmes for the day. Cllr Thompstone to put up the signs.

**13. Councillors' Reports: Parish Cllrs, SCC Cllr Phillip White, ESBC Cllr Russell Lock and ESBC Cllr Simon Gaskin**

Cllr Smedley and Cllr Gaskin explained that it had been quiet over the summer, and they currently have nothing to report. Upcoming funding opportunities were discussed.

Cllr Page wanted clarification on the timeline for the Hopley Road and Henhurst Lane junction and when they are proposing that the traffic lights will be added.

It was also raised that the Hanbury Road potholes are currently bad so could this be raised with Cllr White.

Cllr Reader explained that a decision will be made on the Rolleston Almshouse Charity vacancy in the coming weeks, and they have two candidates to consider for a position.

Cllr Bull raised the painting of the lines, and it was said It would be done within the week.

Cllr Jeans explained that the community event was well organised and brought the village together.

Action: Cllr Lock to look at potential funding opportunities; Cllr Jeans to contact Philip White regarding the traffic lights and the potholes on Hanbury Road.

**Meeting closed 19.46 pm**

The next Parish Council Meeting is– 6<sup>th</sup> November 2024  
Parish Council Information can be found on the internet at –  
[www.anslowparishcouncil.org.uk](http://www.anslowparishcouncil.org.uk)

**Signed by the Chairman of the Parish Council**

**Name:**

**Date:**