Minutes of the Annual Meeting of the Parish Council – Wednesday 7th May 2025

Present; Councillors: Cllr Jeans, Cllr Page, Cllr Bull, Cllr Bailey, Cllr Thompstone.
Also present C Holmes; Cllr Smedley; Cllr Lock; 1 Parishioner

1. **Election of Chairman & Signing of Declaration of Acceptance of Office**

Cllr Bull proposed Cllr Jeans for Chairman. Seconded by Cllr Page. All in favour

1. **Election of Vice Chairman & Signing of Declaration of Acceptance of Office**

Cllr Page proposed Cllr Bull. Seconded by Cllr Bailey. All in favour

Action: Clerk to send out Register of Interests for 2025/2026

1. **Apologies for Absence**

Cllr White; Cllr Gaskin; Cllr Reader; Cllr Tomlinson

1. **Declarations of Interest**

None

1. **Chair’s Welcome**

The chair offered a welcome to all those who have attended. Gratitude was expressed for the recent road resurfacing throughout the village.

1. **Public Forum**

None.

1. **Minutes of the Meeting of the Parish Council held on 5th March 2025**

All agreed to be a true record of the meeting.

Action: Clerk to convert to upload to website

1. **Matters arising from those minutes.**

None.

1. **Review planning applications.**

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| --- | --- | --- | --- | --- | --- | --- |
| **Status** | **Date** | **Planning No:** | **Site Address** | **Description** | **APC Comments** | **Decision** |
| Registered | 20-01-2023 | [P/2023/00064](http://www.eaststaffsbc.gov.uk/Northgate/PlanningExplorer/Generic/StdDetails.aspx?PT=Planning%20Applications%20On-Line&TYPE=PL/PlanningPK.xml&PARAM0=639248&XSLT=/Northgate/PlanningExplorer/SiteFiles/Skins/EastStaffs/xslt/PL/PLDetails.xslt&FT=Planning%20Application%20Details&PUBLIC=Y&DAURI=PLANNING&XMLSIDE=/Northgate/PlanningExplorer/SiteFiles/Skins/EastStaffs/Menus/PL.xml) | Home Farm Tutbury Road Needwood Staffordshire DE13 9PQ | Change of use of land to facilitate the formation of an outdoor equestrian arena / menage including fencing for personal use | No Objection |  |
| Registered | 09/08/2023 | P/2023/00846 | Church Farm Tea Rooms, Hanbury Road, Anslow Gate, Staffordshire, DE13 9QT | Extension and reconfiguration of car park and retention of play equipment | No Objection |  |
| Registered | 16/10/2024 | P/2024/01006 | The Yews, Tutbury Road, Needwood, Staffordshire, DE13 9PQ | Listed Building Consent for the erection of a detached triple garage/carport | No Objection |  |
| Registered | 22/10/2024 | P/2024/01011 | Land adj to 67 Hopley Road, Anslow, Staffordshire, DE13 9PZ | Erection of a detached self-build dwelling | It was discussed that the planning looks very tight. Concerns with road access and availability of parking. Materials used. | Refuses  |
| New | 19/03/2025 | P/2025/00189 | Belmont Driving Range, Belmot Road, Needwood, Staffordshire, DE13 9PH | Application under Section 73 to vary Condition 2 (Plans) and Condition 4 (Landscaping) attached to planning permission P/2024/00130 for the conversion of golf driving range building to form 2 dwellings, including single storey extension on south, east and west elevation, parking and landscaping by way of driveway changes, infilling of carports to create a games room and a garage, plant room extensions and installation of air source heat pumps |  |  |
| New | 25/03/2025 | P/2024/01181 | Mosley Primary School, Main Road, Anslow, Staffordshire, DE13 9QD | Formation of a designated pedestrian ramp access from the highway footpath to the school's main reception area. |  |  |
| New | 11/04/2025 | P/2025/00283 | Farm View, Bushton Lane, Anslow, Staffordshire, DE13 9QL | Erection of single storey rear extension and enclosed porch to front elevation. |  |  |
| New | 11/04/2025 | P/2025/00274 | 15 Bushton Lane, Anslow, Staffordshire, DE13 9QL | Formation of dropped kerb and widening of existing driveway. |  |  |
| New | 28/04/2025 | P/2025/00337 | Belmot Farm, Belmot Road, Needwood, Staffordshire, DE13 9PH | Change of Use of store and workshop to form ancillary accommodation associated external alterations including the installation of roof lights. |  |  |
| **P/2025/00189** - No comments from the parish council.**P/2024/01181** - Concerns raised with the ramp being directly opposite the pub car park and the corner is dangerous for crossing with no pavement. Concern raised for the further loss of car parking spaces and impact this will have on the pub. Accidents have already occurred at the spot proposed in adverse weather. Pedestrians the entrance for the school car park.**P/2025/00283** - No comments from the parish council.**P/2025/00274** - No comments from the parish council.**P/2025/00337** - No comments from the parish council.Action: Clerk to add comments to ESBC Planning Portal |

1. **Receive Borough and County Councillor reports**

It was expressed by both Cllr Lock and Cllr Smedley that all is very quiet now with the changes occurring at the County Council level.

1. **To update on current highways works progression**

Cllr Jeans explained that he has written to the lead project manager in regard to the status of the highway works. The Lead Project Manager reported that, despite efforts to coordinate with other works in the area, a firm start date has not yet been confirmed. Delays are primarily due to an embargo linked to emergency works at Branston Bridge, alongside scheduled surface dressing and carriageway repairs. The current proposal is to close the road during the October half term to complete buildouts, with remaining works to follow under traffic signal control. Confirmation from Traffic and Network Management is awaited.

Comments were raised about the recent resurfacing that has blocked the drains.

Signs have also gone up in relation to closing Hanbury Road for repairing the potholes and resurfacing.

1. **Annual Governance & Accountability Return**

**12a: Minute to accept in the internal auditor’s report.**

The internal report was accepted by the council. The certificate of exemption was also accepted.

**12b: Complete the Annual Governance Report**

The Annual Governance report was signed by the RFO & Chair

**12c: Complete the Accounting Statement for 2024/2025**

The Accounting Statement was signed by the RFO & Chair

A thank you was issued to the internal auditor for their assistance.

Action: Clerk to send to Mazars, add to website & noticeboard

1. **Clerk’s Report: to include banking changes, finance & correspondence.**
* **CORRESPONDENCE & ONGOING MATTERS**

Prices obtained for noticeboards. **Clerk to add to the agenda.**

Hedge on plot 8 cut by groundsmen

Request for memorial to be exempt from No Mow May. **Cllr Bull to have this cut.**

Still awaiting further information from BT Openreach regarding fibre.

Training course attended on movement to .gov.uk emails and website. This move remains best practice but will look to be a part of the 2025/2026 AGAR. Prices obtained for the potential move from 4 different providers. **Clerk to add to the agenda.**

Request from a parishioner for wheelie bin stickers. **These have been passed to Cllr Jeans to deliver.**

A parishioner has raised concerns about the untidy appearance of grass verges, particularly on Hopley Road. They are asking when grass cutting will begin in and around Anslow and have expressed opposition to the 'No Mow May' initiative this year, citing the resulting mess and difficulty managing the overgrowth. They note that the area, including around the Notice Board, is attracting negative comments from passers-by. This has been passed on to ESBC. **It was agreed to obtain a quote from the groundsman to cut the Hopley Road noticeboard and surrounding areas on the bend.**

Training session attended by Mazars. No major audit changes for us but the movement to .gov.uk was mentioned.

Parishioner raised the issue of a dangerous tree over his allotment. **Clerk to write to landowner.**

Action: Clerk to add new noticeboards to the agenda; Cllr Bull to have grass cut on the memorial area; movement of.gov.uk to be added to the agenda; Clerk to obtain quote from the groundman’s regarding grass cutting; Clerk to right to the landowner regarding the dangerous tree

* **FINANCE**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Date | Online Payment Number | Category | Invoice Detail |  Invoice Amount |
| Net | VAT | Gross |
| 01/04/2025 | OLP2025/1 | Clerks Salary | Salary | -£ 440.90  |   | -£ 440.90  |
| 04/04/2025 | OLP2025/2 | Room Hire |   | -£ 18.00  |   | -£ 18.00  |
| 04/04/2025 | OLP2025/3 | Clerks Salary | HMRC | -£ 101.23  |   | -£ 101.23  |
| 04/04/2025 | OLP2025/4 | Allotment Rents | Refund | -£ 31.94  |   | -£ 31.94  |
| 04/04/2025 | OLP2025/5 | Planters & Village Maintenance | Litter Pickers | -£ 7.49  |   | -£ 7.49  |
| 04/04/2025 | OLP2025/6 | Website | Domain | -£ 14.39  |   | -£ 14.39  |
| 17/04/2025 |   | Precept | Half Precept |  £ 5,856.00  |   |  £ 5,856.00  |
| 17/04/2025 |   | ESBC Grant Funding | Grant Funding |  £ 123.00  |   |  £ 123.00  |
| 01/05/2025 | OLP2025/7 | Clerks Salary |   | -£ 440.90  |   | -£ 440.90  |
| 07/05/2025 | OLP2025/8 | Clerks Salary | HMRC | -£ 101.23  |   | -£ 101.23  |
| 07/05/2025 | OLP2025/9 | Room Hire |   | -£ 18.00  |   | -£ 18.00  |
| 07/05/2025 | OLP2025/10 | SPCA Membership |   | -£ 257.88  |   | -£ 257.88  |
| 07/05/2025 | OLP2025/11 | Planters & Village Maintenance | Hedge Cutting | -£ 160.00  |   | -£ 160.00  |
| 07/05/2025 | OLP2025/12 | Insurance |   | -£ 503.84  |   | -£ 503.84  |

All payments agreed by the council

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| **Balance at 30.04.2025** |
| Treasurers Account - 56980463 | **£19,124.47** |

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1. **Councillors’ Reports**

Cllr Page discussed the recent addition of the flags in the village.

**Meeting closed at 19:23pm**

The next Parish Council Meeting is– 2nd July 2024

Parish Council Information can be found on the internet at – [www.anslowparishcouncil.org.uk](http://www.anslowparishcouncil.org.uk)

**Signed by the Chairman of the Parish Council**

**Name:**

**Date:**